

CITY OF POCATELLO, IDAHO
CITY COUNCIL
SPECIAL CITY COUNCIL MEETING
OCTOBER 20, 2022

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Rick
PLEDGE OF Cheatum, Linda Leeuwrik, Corey Mangum, Josh Mansfield, Scott
ALLEGIANCE Marchand and Brent Nichols.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Starr Reardon, representing
INVOCATION First Congregational United Church of Christ.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the
minutes from the following meetings: June 6 and 7, 2022 Budget
meetings; Clarification and Regular Council meetings of August 4
and August 18, 2022; and Special City Council meeting of
October 6, 2022.

-MATERIAL CLAIMS (b) Consider the Material Claims for the time period of
October 1, 2022 through October 15, 2022 in the amount
of \$2,129,039.70.

-TREASURER'S (c) Consider the Treasurer's Report for August 2022 showing cash
REPORT and investments as of August 31, 2022 in the amount of
\$107,679,176.98.

-GOLF ADVISORY (d) Confirm the Mayor's appointment of Shane Warner to serve on
COMMITTEE the Golf Advisory Committee, representing the High River Men's
APPOINTMENT Association. Shane's term will begin October 21, 2022 and will
expire October 21, 2025.

-GOLF ADVISORY (e) Confirm the Mayor's reappointment of Ginger Smith to continue
COMMITTEE serving on the Golf Advisory Committee, representing High
REAPPOINTMENT River Women's Golf Association. Ginger's term will begin
November 4, 2022 and will expire November 4, 2025.

-POCATELLO ARTS (f) Confirm the Mayor's appointments of Stacey Barker, Deleena
COUNCIL Foster and Kirsten Roberts to serve on the Pocatello Arts
APPOINTMENTS Council replacing Joseph Emmanuel, Paige Weber and Aryssa
Hutchins. Stacey's term will begin October 21, 2022 and expire
May 7, 2024. Deleena's term will begin October 21, 2022 and
expire October 21, 2025. Kirsten's term will begin
October 21, 2022 and expire June 19, 2024.

–COUNCIL DECISION (g) Adopt the Council’s decision vacating and abandoning the public’s
–VACATION AND interest of approximately 0.413 acres of right-of-way located on
ABANDONMENT OF North 6th Avenue between East Clark Street and East Center
THE PUBLIC’S Street.
INTEREST OF
APPROXIMATELY
0.413 ACRES OF RIGHT-
OF-WAY LOCATED ON
NORTH 6TH AVENUE

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to the approve the items on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 4: Mr. Marchand, on behalf of Mayor Blad, proclaimed
–PROCLAMATIONS October 23, 2022 through October 29, 2022 to be Lead
Poisoning Prevention Week and asked citizens to become better
educated about lead poisoning and encouraged everyone to have their homes tested for lead hazards.

Cynthia Billmeyer, Neighborhood and Community Services, accepted the proclamation and thanked the Mayor and Council for the recognition. She expressed her gratitude to the Council and community for all the support they provide to the local programs.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the following
CALENDAR REVIEW meetings to be held November 3rd: City Council Clarification
Meeting at 5:30 p.m. and Regular Council meeting at 6:00 p.m.
and the Council Work Session to be held on November 10th
at 9:00 a.m.

Mayor Blad announced early voting would continue at the Bannock County Elections Office located at 141 North 6th Avenue, Monday through Friday from 9:00 a.m. to 4:30 p.m. The last day to vote early will be November 4th. He announced *Zoo Boo* at Zoo Idaho would be held October 29th from 10:00 a.m. to 3:00 p.m.; Zoo Idaho would be open on weekends-only through October 30th; the annual Leaf Collection is scheduled for October 31st through November 30th which requires leaves be placed in large, paper compostable bags not boxes or plastic bags and placed curbside by 7:00 a.m. on the regular collection day to be taken to the Bannock County Landfill compost site; and November 8th is Election Day. Mayor Blad encouraged citizens to vote in the election. He added that City offices would be closed November 11th to observe Veterans Day; Sanitation Department collection trucks would remain on their regular schedule on that day.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments
PUBLIC HEARING from citizens and organizations on any housing or non-housing
–CDBG PY2023 community development needs they have identified that
ANNUAL ACTION should be prioritized and included in the Community
PLAN NEEDS Development Block Grant (CDBG) Program Year 2023 Annual
HEARING Action Plan.

Mayor Blad opened the public hearing.

Christine Howe, CDBG Program Coordinator, explained that as part of the CDBG Program

requirements, the City has a Citizen Participation Plan that guides the community engagement and outreach when approving plans, reports, and documents mandated by the US Department of Housing and Urban Development (HUD). She added as part of the Citizen Participation Plan there is a Needs Hearing to gather feedback and public comment related to the community needs and the information gathered at this hearing is then incorporated into the Annual Action Plan. Ms. Howe noted that the City recently completed its five-year Consolidated Plan which identifies priorities for the CDBG Program including: provide decent housing, create a suitable living environment, and expand opportunities for low and moderate income residents to foster local economic development, neighborhood improvement, and individual self-sufficiency. She added the priorities are achieved through the implementation of an Annual Action Plan which serves as the strategic plan for the program year and the upcoming program year is PY2023 which will extend from April 1, 2023 through March 31, 2024. Ms. Howe explained the Public Needs Hearing provides an opportunity for feedback from the community to help prioritize available HUD-funding for housing, public service, public infrastructure, and public facility activities. She acknowledged that at this time there is no adopted federal budget, so the exact funding amount for PY2023 is unknown and for the purposes of planning, staff is using the City's PY2022 allocation of about \$425,000.00 to determine available funding for activities. Ms. Howe stated that based on the draft applications, two agencies are seeking funding for housing projects, and six agencies have submitted statements for public service projects and the total requests for funding from agencies is \$187,445.00. She emphasized this does not include the City's sidewalk improvement program, RENEWAL housing rehab program, lead based paint program, financing of the new homeless shelter, or administrative costs. The preliminary requests for funding for all items totals just over \$450,000.00. Ms. Howe stated that if federal funding levels remain consistent, not all requests will be able to be accommodated and staff will work with the CDBG Advisory Committee to evaluate projects and identify those that meet the highest priority needs, benefiting the most residents. She noted at this time, members of the public are encouraged to give their input on housing and community development needs and that this will be considered as part of the scoring of the agency applications as well as incorporated into the Program Year 2023 Annual Action Plan. Ms. Howe noted that the final applications for funding are due on Friday, November 18, 2022 and the CDBG Advisory Committee then will review and score applications per a scoring rubric and make recommendations to the City Council for funding. She stated that all public notice requirements were met.

Mayor Blad announced no written comments had been received.

There being no public comments, Mayor Blad closed the public hearing.

Mayor Blad announced that action on the item would be considered at a future City Council meeting.

AGENDA ITEM NO.	7:	Council was asked to approve a Memorandum of Understanding with Portneuf Greenway Foundation for authorization to contract for construction of an extension to the Brennan Trail on City-owned property along the west side of the North Main Extension and approve the Mayor's signature on all applicable documents, subject to Legal Department review. Construction will be funded by Idaho Parks and Recreation Recreational Trails Program grant resources and private donations. There is no City funding required and the City will have full ownership of the trail upon completion.
-MEMORANDUM OF UNDERSTANDING (MOU)		
-PORTNEUF GREENWAY FOUNDATION CITY PROPERTY ACCESS AUTHORIZATION		

In response to a question from Council, John Banks, Director of Parks and Recreation, stated that

this small addition of trail will not significantly add to the current trail maintenance being provided by Parks and Recreation staff.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve a Memorandum of Understanding with Portneuf Greenway Foundation for authorization to contract for construction of an extension to the Brennan Trail on City-owned property along the west side of the North Main Extension and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols.

- AGENDA ITEM NO. 8: Council was asked to consider a Partnership agreement with Idaho Central Credit Union (ICCU) for the following:
- ICCU PARTNERSHIP AGREEMENT FOR SNOW GROOMING MACHINE
-PARKS AND RECREATION DEPARTMENT
- ACCEPT DONATION
- a) Accept a donation of a 2022 PistenBully 100 Series snow grooming machine purchased by ICCU with a value of approximately \$280,000.00, to allow for high-quality grooming of the Mink Creek Nordic Center on an ongoing basis for the benefit of the community;
- PARTNERSHIP AGREEMENT
- b) In return for the donation of the PistenBully machine by ICCU, the City will provide high-visibility exposure, marketing and recognition opportunities and partnership benefits as outlined in the Partnership Agreement; and
- AUTHORIZE MAYOR'S SIGNATURE
- c) Authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

In response to questions from Council, Maren Hunter, Outdoor Recreation Manager, stated that ongoing machine operation training is provided. She noted that the fueling cost for the new machine is unknown at this time. Ms. Hunter added that the advertisement agreement is for 20 years or the life span of the donated equipment. The current grooming machine has been in service for 24 years.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to approve a Partnership agreement and authorize the Mayor's signature on all applicable documents, subject to Legal Department review, with Idaho Central Credit Union (ICCU) as outlined in Agenda Item No. 8(a), No. 8(b) and No. 8(c). Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 9: There were no individuals signed up to speak during this agenda item.
ITEMS FROM THE AUDIENCE

AGENDA ITEM NO. 10: There being no further business, Mayor Blad adjourned the meeting at 6:26 p.m.
ADJOURN

APPROVED BY:



BRIAN C. BLAD, MAYOR

ATTESTED BY:



KONNI R. KENDELL, CITY CLERK

PREPARED BY:



WENDY A. PRATHER, DEPUTY CITY CLERK