

ITY OF POCA TELLO, IDAHO  
CITY COUNCIL WORK SESSION  
AUGUST 11, 2022

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AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Work Session to order  
ROLL CALL at 9:03 a.m. Council members present were Roger Bray, Rick Cheatum, Linda Leeuwrik, Josh Mansfield, Claudia Ortega and Chris Stevens.

AGENDA ITEM NO. 2: Sandra Shropshire, Library Board Chair, and Eric Suess, Staff  
LIBRARY BOARD Liaison were present to discuss the Board's goals and projects,  
UPDATE as well as Council's policies and expectations.

Ms. Shropshire reviewed the following Key Points for the Board: Installation of a touchless door at Library entry; children's book giveaway at local parks; summer reading participation; delivery of a new Bookmobile purchased with ARPA funds for outreach opportunities; Food for Fines drive benefitting local food banks; Toys for Tots book drive; school supply drive; arts community ticket program revival; installation of counter at the main entrance; Mayor's Million Minute Marathon participation; and new library furniture purchased by Friends of the Marshall Public Library.

Mr. Suess reported that the new bookmobile is used for outreach events and is equipped with wifi accessibility. Participation in library programs continues to increase.

AGENDA ITEM NO. 3: John Banks, Parks and Recreation Director, Jerold Myler and  
GOLF ADVISORY Greg Allbright, representing Fore Golf, and Billy Satterfield,  
COMMITTEE UPDATE Golf Advisory Board Chair, were present to discuss the Committee's goals and projects, as well as Council's policies and expectations.

Mr. Satterfield gave an overview of ongoing golf course projects including replacement of yardage markers; tree trimming; golf cart path renovations; and pond overflow maintenance and management. He added that local high schools and Idaho State University (ISU) use the City-owned golf courses for practice and play.

Mr. Allbright stated that promotional programs, including senior combination passes, daily discount passes and discount rates for typically slower times of the day have proven very beneficial to the courses. He added that the Junior League has grown each year and continues to be a beneficial program.

Council members discussed possible solutions to waterfowl problems on the golf courses and rehabilitation of the historic bridge at Riverside.

Mr. Banks shared concept drawings and plans for a proposed clubhouse at Riverside Golf Course. He added that renovation of the current club house is strongly necessary. Possible upgrades could also lead to revenue-generating events, such as weddings and corporate gatherings.

Council members discussed possible funding partnership opportunities with local businesses and organizations.

Mr. Satterfield emphasized the need to invest in the current clubhouse in order for the City facility to continue to be a successful revenue source for the City.

Council members thanked the Committee members for their participation.

AGENDA ITEM NO. 4: John Banks, Parks and Recreation Director and Dave  
PARKS AND Pachioretti, Committee Chair, Committee were present to  
RECREATION ADVISORY discuss the Committee's goals and projects, as well as Council's  
COMMITTEE UPDATE policies and expectations.

Mr. Pachioretti gave an overview of the Committee and its members. He stated the Partnership Program is moving forward successfully to help fund improvements within the Parks system. The Zoo Idaho entrance building is an example of the Partnership Program and the Committee is hopeful that it will lead to further development of the Ross Park Master Plan. Mr. Pachioretti shared concept drawings for proposed signage at City parks.

Mr. Banks added that signage at City parks is aging and in need of upgrading. He stated that pickleball is quickly becoming a popular sport and Parks staff is working with the local Valley Pickleball Association to convert aging tennis courts into pickleball courts.

Mr. Pachioretti added that development of a new skate park is being considered, as it is also a very popular sport.

In response to questions from Council, Mr. Banks stated that the Ross Park Master Plan is ongoing and will be presented to Council in the near future. He added that some of the challenges they have encountered includes recruitment and retention of seasonal staff and maintenance of the aging park system infrastructure.

AGENDA ITEM NO. 5: Council members reviewed and discussed public comments  
FISCAL YEAR 2023 received during the August 4, 2022 Budget Hearing.  
BUDGET DISCUSSION

Council members discussed the following topics: Employee wages and benefits; long-range budget planning; ARPA funding; capital contingency funding; Riverside Golf Course Clubhouse funding; Parks and Recreation funding for pickleball courts; and publication requirements for budget amounts.

Mayor Blad reminded the Council that a budget amendment would be considered by the Council in December for current year budget adjustments.

Council members asked staff to bring actual expenditure amounts to the Council regarding pickleball courts and the golf course clubhouse so the expenditures could be discussed at a later date.

A motion was made by Mr. Mansfield, seconded by Ms. Leeuwrik, to instruct staff to prepare an ordinance for publication which includes budget items and amounts as discussed. Upon roll call, those voting in favor were Mansfield, Leeuwrik and Cheatum. Bray, Ortega and Stevens voted in opposition to the motion.

Due to a tie in voting, Mayor Blad cast the deciding vote. He voted in favor of the motion. The motion passed.

AGENDA ITEM NO. 6: There being no further business, Mayor Blad adjourned the  
ADJOURN meeting at 10:51 a.m.

APPROVED:



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BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:



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KONNI R. KENDELL, CITY CLERK