

## HISTORIC PRESERVATION COMMISSION

Minutes for August 2, 2023 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:13 p.m.

### **AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Tabatha Butler, Ruta Casabianca, Ellen Ryan, Marty Vizcarra and Jim Young.

**EXCUSED:** Denis Clijsters.

**UNEXCUSED:** Josh Pohlman.

**STAFF:** Jim Anglesey and Aceline McCulla.

None of the members had anything to disclose.

**Jim Young** stated he rescinded his resignation given during the June 26 meeting, and he formally apologized to the Commission for his demeanor during the meeting. The Commission appreciated that he will continue on the HPC.

### **AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to waive the oral reading of the HPC special meeting minutes held June 26 and July 17 of 2023, and approve the minutes as written.

It was moved by **T. Butler** and seconded by **J. Young** to approve the HPC special meeting minutes as written from June 26 and July 17, 2023. Those in favor: Butler, Casabianca, Ryan, Vizcarra and Young. Unanimous. Motion carried.

### **AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS FILE 23-3**

Craig Yadon of Yadon Properties LLC has submitted an application for a Certificate of Appropriateness to install four (4) windows and two (2) doors on the north side of the building located at 234 N. Main Street. The proposed project would allow access to Leadership Park.

**Craig Yadon** of Yadon Properties LLC answered questions by the Commission on the windows and doors.

It was moved by **J. Young** and seconded by **T. Butler** to approve the request from Craig Yadon as presented, finding the application meets the criteria for review as well as all local and national standards, with the conditions listed in the staff report, and to authorize the Chair to sign the Certificate of Appropriateness. Those in favor: Butler, Casabianca, Ryan, Vizcarra and Young. Unanimous. Motion carried.

### **AGENDA ITEM 4: PUBLIC ENGAGEMENT EVENTS**

The Commission may wish to plan and discuss future opportunities to engage the public on various historical or historic preservation topics.

The Commission asked to begin the ISU Collections Tour at 4:00 p.m. on August 16. Meet at 3:50 p.m. in the foyer.

Walking tour of Downtown Historic District from Union Pacific Depot to 304 N. Main St, and come back down Arthur Ave back to the Depot.

#### **AGENDA ITEM 5: PRESERVATION PROJECT ASSIGNMENTS**

The Commission may wish to discuss preservation projects and updates on assignments.

- Downtown Historic District Design Standards (DHDDS)  
**Anglesey** stated he would provide the survey results to the Commission, and that the first draft DHDDS will be available to review in the November meeting. Code and fee changes will be updated and available for review in the September meeting.
- Federal Building Research  
**Butler** noted her research regarding the two-phase building process. Frank Paradise created democracy symbolisms in the Federal Building. **Anglesey** has a copy of blueprints of the original building. Anglesey also has pictures of the building and interiors.
- Historic Preservation Plan  
**Anglesey** noted they received a grant for the project. Anglesey will send the Commission a copy of the current plan. We are looking at rewriting the National Registry, the last one was written in 1985 and a handful of the buildings in register are no long there, and some of the buildings need to be reassessed for what buildings are contributing and noncontributing. **Vizcarra** asked if he can do the research on a building and work with SHPO. **Anglesey** stated he may work with SHPO directly.

With no further discussion, **Vizcarra** closed the meeting at 7:00 p.m.

Submitted by: Signature on File  
Aceline McCulla, Secretary

Approved on: *September 6, 2023*