

CITY OF POCATELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
JUNE 15, 2023

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AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.  
ROLL CALL AND by Mayor Brian Blad. Council members present were Rick,  
PLEDGE OF Cheatum, Linda Leeuwrik, Josh Mansfield, Scott Marchand  
ALLEGIANCE and Brent Nichols. Council member Corey Mangum was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Starr Reardon,  
INVOCATION First Congregational United Church of Christ representative.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:  
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes  
from the February 9, 2023 Work Session; and the Clarification and  
Regular City Council meetings of April 20, May 4 and  
May 18, 2023.

-MATERIAL CLAIMS (b) Consider Material Claims for the period of June 1-15, 2023  
in the amount of \$2,136,151.12.

-COUNCIL DECISION (c) Adopt the Council's decision to approve the request from JW  
-REZONE OF Property Group, LLC to amend the zoning designation of  
PROPERTY LOCATED approximately 3.03 acres located at 516 Riverside Drive from  
AT 516 RIVERSIDE Residential Medium Density Multi-Family (RMM) to Residential  
DRIVE High Density (RH) and approximately .67 acres of Lots 26-28,  
Block 13, West Pocatello Townsite from Residential Medium  
Density Single-Family (RMS) to Residential Medium Density  
Multi-Family (RMM) with a concurrent amendment to the  
Comprehensive Plan Map for a portion of the 3.03 acre parcel  
from Public to Residential.

-COUNCIL DECISION (d) Adopt the Council's decision to approve the short plat for Oki  
-SHORT PLAT Doki Poki Subdivision, which subdivides approximately .19 acres  
APPROVAL of land located at 1452 South 3rd Avenue into two (2) lots, subject  
-OKI DOKI POKI to conditions.

-COUNCIL DECISION (e) Adopt the Council's decision granting the request from Ruth  
-FINAL PLAT Dekker for an extension to complete the final plat for  
EXTENSION Eagles Landing Division 2. The extension shall expire on  
-EAGLES LANDING December 1, 2023.  
DIVISION 2

-COUNCIL DECISION (f) Adopt the Council's decision granting the request from Heidi's  
-SHORT PLAT Holdings, LLC and Boyd Christensen for an extension  
EXTENSION to complete the short plat for Tierra Vista Subdivision. The  
-TIERRA VISTA The extension shall expire on December 1, 2023.  
SUBDIVISION

A motion was made by Ms. Leeuwrik, seconded by Mr. Mansfield, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Cheatum, Marchand and Nichols.

AGENDA ITEM NO. 4: Mr. Mansfield, on behalf of Mayor Blad, proclaimed PROCLAMATION June 21, 2023 to be United Way of Southeastern Idaho Day of Action and encouraged all citizens to join this global day of volunteerism, where together we will take small steps to make a big difference.

Rainbow Maldonado, United Way of Southeastern Idaho, accepted the proclamation and thanked the Council for the recognition. She encouraged the community to come celebrate Wednesday, June 21<sup>st</sup> at the Ribbon Cutting.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the Budget CALENDAR REVIEW Meetings to be held on June 28<sup>th</sup> and 29<sup>th</sup> at 9:00 a.m. and the following meetings to be held on July 6<sup>th</sup>: Clarification meeting at 5:30 p.m.; and Regular Council meeting at 6:00 p.m.

Mayor Blad announced Poky “No Paddle” Paddle would be on June 16<sup>th</sup> from 4-7 p.m. at Centennial Park; Father’s Day at the Zoo, which gives fathers 50% off admission when accompanied by a paid child, would be June 18<sup>th</sup>; Ross Park Band Concerts on Sunday evenings from 7:00 p.m. to 8:00 p.m. begins June 25<sup>th</sup> and would continue through the month of July; Independence Day Parade will begin at 9:30 a.m. in Historic Downtown Pocatello on July 4<sup>th</sup> and there will be Independence Day celebration activities and a fireworks display at the Bannock County Event Center and Portneuf Wellness Complex July 4<sup>th</sup>. Mayor Blad noted City offices will be closed on the following days: Monday, June 19<sup>th</sup> in observance of the Juneteenth holiday and Tuesday, July 4<sup>th</sup> in observance of Independence Day. Garbage and recycling services will operate as scheduled.

AGENDA ITEM NO. 6: This time was set aside for the Council to receive comments from PUBLIC HEARING the public regarding the proposed Fiscal Year 2023 Budget –PROPOSED FISCAL amendments. YEAR 2023 BUDGET AMENDMENTS

Mayor Blad opened the public hearing.

Gene Hill, CFO, gave an overview of proposed budget amendments. He stated that the public hearing was for the purpose of inviting public comment on proposed amendments to the Fiscal Year 2023 proposed budget. He stated this amendment is necessary to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

Mayor Blad announced that no written correspondence had been received.

In response to a question from Council, Gene Hill clarified budget line item changes.

There being no public comments, Mayor Blad closed the public hearing and announced that an ordinance had been prepared for Council’s consideration under Agenda Item No. 14.

AGENDA ITEM NO. 7: Council was asked to adopt a resolution updating the City's  
-RESOLUTION Records Policy. The updated policy includes guidelines for records  
-CITY RECORDS retention and disclosure of records. This will replace the City's  
POLICY current policy which was adopted in 2020.

A motion was made by Ms. Leeuwrik, seconded by Mr. Nichols, to adopt a resolution (2023-19) updating the City's Records Policy which will replace the City's current policy adopted in 2020. Upon roll call, those voting in favor were Leeuwrik, Nichols, Cheatum, Mansfield and Marchand.

AGENDA ITEM NO. 8: Council was asked to consider the following requests by Pocatello  
SURPLUS AND SALE Police Department's:  
OF SEIZED ASSETS  
REQUEST  
-POLICE  
DEPARTMENT

-TRANSFER a) Transfer 83 firearms that have been removed from evidence into  
83 FIREARMS the department in accordance with Idaho Code and Police  
Department policy;

-TRADE-IN OF a) Trade-in 13 older AR-15 rifles and 20 older AR-15 uppers which  
AR-15'S have been removed from service and are no longer usable to the  
department;

-TRADE-IN OF b) Trade-in of four (4) 4 firearms transferred to the Pocatello Police  
FIREARMS Department from the Idaho State Police;

If approved, staff recommended trading the firearms and purchasing the following safety equipment:  
18 optics and firearm accessories from Hux Customs, a local vendor; and

d) Authorize the trade in of three (3) old Remington rifles that have  
exceeded their service life and are no longer usable to the  
department.

If approved, staff recommended trading in the rifles to Javelin Arms, as a partial trade toward the purchase of two (2) new rifles. Funds for the remaining amount for the rifle purchase is available within the Police Department budget.

A motion was made by Mr. Mansfield, seconded by Mr. Cheatum, to approve the requests by the Pocatello Police Department for the transfer and trade-ins of firearms as outlined in Agenda Item 8(a), 8(b) and 8(c) and authorize the trade-in of 3 Remington rifles to Javelin Arms towards the purchase of 2 new rifles as outlined in Agenda Item 8(d). Upon roll call, those voting in favor were Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 9: Council was asked to approve an agreement and authorize the  
-LHTAC/LOCAL Mayor's signature on all pertinent documents regarding the  
AGREEMENT LHTAC/Local Agreement for the 2023 Local Children Pedestrian  
-HAWTHORNE ROAD/ Safety Program between LHTAC and the City of Pocatello, subject  
JENSEN PEDESTRIAN to Legal Department review. Total project costs are anticipated to  
IMPROVEMENT be \$250,000 and will be fully funded by the Local Children  
PROJECT Pedestrian Safety Program grant. There is no match required.

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, to approve an agreement and authorize the Mayor's signature on all pertinent documents regarding the LHTAC/Local Agreement for the 2023 Local Children Pedestrian Safety Program between LHTAC and the City of Pocatello, subject to Legal Department review and total anticipated costs is to be \$250,000 and will be fully funded by the Local Children Pedestrian Safety Program grant. Upon roll call, those voting in favor were Cheatum, Mansfield, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 10: Council was asked to accept the recommendations of staff and accept the lowest responsive bid, award the project and authorize the Mayor's signature on all pertinent documents to the lowest responsive bidder, M&S Development and Construction, LLC and the City of Pocatello for the Center Street ADA Improvement Project in the amount of \$253,759.50, subject to Legal Department review.

-BID ACCEPTANCE/  
AWARD  
-CENTER STREET  
ADA PROJECT  
-M&S DEVELOPMENT  
AND CONSTRUCTION,  
LLC

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to accept the recommendations of staff and accept the lowest responsive bid, award the project and authorize the Mayor's signature on all pertinent documents to the lowest responsive bidder, M&S Development and Construction, LLC for the Center Street ADA Improvement Project in the amount of \$253,759.50, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 11: Council was asked to accept the recommendations of staff and accept the lowest responsive bid, award the project and authorize the Mayor's signature on all pertinent document for steel refuse containers to the lowest responsive bidder, Enterprise Sales, Inc., subject to Legal Department review.

-BID ACCEPTANCE/  
AWARD  
-STEEL REFUSE  
CONTAINERS  
-SANITATION  
-ENTERPRISE SALES,  
INC.

In response to a question from Council, Tom Kirkman, Deputy Public Works Director, stated the reason for ordering containers instead of fabricating them is due to the large quantity needed.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to accept the lowest responsive bid, award the project and authorize the Mayor's signature on all pertinent document for steel refuse containers to the lowest responsive bidder, Enterprise Sales, Inc., subject to Legal Department review. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum, Mansfield and Marchand.

AGENDA ITEM NO. 12: Council was asked to accept the recommendations of staff and award the bid for equipment simulator to the highest scoring responsive bidder, Western States Equipment Co. in the amount of \$128,295.53. Council may also wish to authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funds for the purchase are available in the Street Operations Department FY2023 budget.

-BID ACCEPTANCE/  
AWARD  
-EQUIPMENT  
SIMULATOR

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to award a bid for equipment simulator to the highest scoring responsive bidder, Western States Equipment Co. in the amount of \$128,295.53. and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 13: Council was asked to accept the recommendations of staff and award the bid for vehicle simulator to the highest scoring responsive bidder, L3 Harris Technologies, Inc. in the amount of \$170,900.00. Council may also wish to authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funds for the purchase are available in the Street Operations Department FY2023 budget.

-BID ACCEPTANCE/  
AWARD  
-VEHICLE  
SIMULATOR

A motion was made by Ms. Leeuwrik, seconded by Mr. Mansfield, to award a bid for vehicle simulator to the highest scoring responsive bidder, L3 Harris Technologies, Inc. in the amount of \$170,900.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Cheatum, Marchand and Nichols.

AGENDA ITEM NO. 14. Council was asked to consider an ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$5,182,820.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

-ORDINANCE  
-FISCAL YEAR 2023  
BUDGET  
AMENDMENT

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, that the ordinance, Agenda Item No. 14, be read only by title and placed on final passage for publication, and that the whole ordinance be submitted for publication. Upon roll call, those voting in favor were Cheatum, Mansfield, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$5,182,820.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mansfield Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3121 and that the whole ordinance be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 15: There being no further business, Mayor Blad adjourned the meeting at 6:32 p.m.

ADJOURN

APPROVED BY:



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BRIAN C. BLAD, MAYOR

REGULAR CITY COUNCIL MEETING  
JUNE 15, 2023

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ATTESTED BY:

  
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KONNI R. KENDELL, CITY CLERK

PREPARED BY:

  
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WENDY A. PRATHER, DEPUTY CITY CLERK