

HISTORIC PRESERVATION COMMISSION

Minutes for June 7, 2023 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:01 p.m.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Tabatha Butler, Ruta Casabianca, Denis Clijsters, Josh Pohlman (arrived at 6:04 p.m.), Ellen Ryan, and Marty Vizcarra.

**UNEXCUSED:** Jim Young.

**STAFF:** Jim Anglesey and Aceline McCulla.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to waive the oral reading of the HPC meeting minutes held May 3, 2023, and to approve the minutes as written.

It was moved by **T. Butler** and seconded by **E. Ryan** to approve the HPC May 3, 2023, meeting minutes with the correction of Tews name in Agenda item three (3). Those in favor: Butler, Casabianca, Clijsters, Pohlman, Ryan and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM #3: HPC ELECTIONS**

The Commission may wish to elect a Chair and Vice Chair for the next year.

**Butler** nominated Marty Vizcarra for Chair.

**Casabianca** nominated Tabatha Butler for Vice Chair.

It was moved by **J. Pohlman** and seconded by **R. Casabianca** to appoint Marty Vizcarra as Chair and Tabatha Butler as Vice Chair. Those in favor: Butler, Casabianca, Clijsters, Pohlman, Ryan and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM 4: DISCUSS WALKING TOURS ON THIRD WEDNESDAY OF MONTH**

The Commission may wish to discuss walking tours on the optional Wednesday of the month.

**June 21** - ISU Quad tour is set for 6:00 p.m.

**July TBD** - Red Light Tour or Presentation. **Ryan** will contact Arlen Walker on a preference for a tour or a presentation, and then Ryan will let staff know for a July date and possible location.

**August 16** – ISU Library Special Collections Tour with Ellen Ryan for 6:00 p.m.

**September 20 – TBD**

**AGENDA ITEM 5: PRESERVATION PROJECT ASSIGNMENTS**

The Commission may wish to discuss preservation projects and updates on assignments.

**Butler** and Vizcarra had a discussion with Mayor on an option and present ideas to City Council in an Executive Session for direction on possible preservation projects.

It was moved by **T. Butler** and seconded by **E. Ryan** to approve Butler and Ryan to research the Federal

Building and other buildings in the downtown area; Clijsters, Pohlman, and Young to research and report on economic impacts if the City offices were to locate to downtown; Vizcarra will provide a feasibility report on specific buildings that would accommodate a City Hall, and Casabianca will research ADA accessibility of historic buildings downtown, and all findings will be presented to the Commission during the July 5 meeting. Those in favor: Butler, Casabianca, Clijsters, Pohlman, Ryan and Vizcarra. Unanimous. Motion carried.

**Ryan** is on the Board of the Bannock County Historic Museum and was asked by Lynn Murdoch to get the Fort Hall Replica Building on the National Historic Registry, so Ryan volunteered her services to get that done. Murdoch has spoken to the Mayor about placing this building on the National Historic Register. Ryan has been working with SHPO on the process and has submitted the Preliminary Eligibility Questionnaire (PEQ) to get the determination of eligibility done.

**Clijsters** asked if there was anything the HPC could do to preserve the Monarch Building. **Vizcarra** noted it is in the Historic District. **Anglesey** noted the building is on the National Registry, and tax credits could be used to rehab the building, but money needs to be available upfront to rehab the building because it is only a tax credit. **Ryan** noted tax credit projects need to go through SHPO. **Anglesey** noted he told the owners about this option over a year ago, and has not spoken with them since. The owners need to find investors.

**Vizcarra** will ask the owners to give an update on the Monarch Building before the HPC, possibly the July meeting.

**Casabianca** stated the Brady Chapel Memorial Day Open House was successful and they raised over \$800 in donations.

With no other business, **Vizcarra** closed the meeting at 6:55 p.m.

Submitted by: Signature on file  
Aceline McCulla, Secretary

Approved on: June 21, 2023