

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
MAY 18, 2023

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Council President Cheatum. Council members present were
PLEDGE OF Linda Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand
ALLEGIANCE and Brent Nichols. Mayor Blad was excused.

Mr. Cheatum led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Mike Popovich,
INVOCATION representing First Baptist Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the Special City Council meeting of May 4, 2023.

-MATERIAL CLAIMS (b) Consider the Material Claims for the period of May 1-15, 2023
in the amount of \$1,532,224.99.

-PARKS AND (c) Confirm the Mayor's appointment of Debra Mullins to serve as a
RECREATION member of the Parks and Recreation Advisory Board, representing
the ADVISORY Fort Hall Replica Commission. Debra's term will begin June 9, 2023
BOARD and will expire June 9, 2025.
APPOINTMENT

COUNCIL DECISION (d) Adopt the Council's decision to approve the short plat for Wayward
-WAYWARD Kinghorn Estates Division 1, which subdivides approximately .43
KINGHORN ESTATES acres of land located at 1256 Kinghorn Road into two (2) lots, subject
DIVISION 1 SHORT to conditions.
PLAT APPROVAL

-RESOLUTION (e) Adopt a Resolution (2023-16) providing for the destruction of
-DESTRUCTION OF temporary records pursuant to Idaho Code §50-907 and the City's
CITY RECORDS Record Policy.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve the items on the Consent Agenda. Upon roll call, those voting on favor were Leeuwrik, Mangum, Leeuwrik, Mansfield, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 4: Mr. Marchand, on behalf of Mayor Blad, proclaimed May 21-27, 2023 to be National Public Works Week and encouraged all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Jeff Mansfield, Public Works Director, accepted the proclamation and thanked the Council for the recognition.

Ms. Leeuwrik, on behalf of Mayor Blad, proclaimed the month of May 2023 to be Temple Emanuel Month in Pocatello and encouraged all residents to be welcoming of not only the Jewish community, but all faiths in our city.

Dale Spencer, representing Temple Emanuel, accepted the proclamation and thanked the Council for the recognition.

AGENDA ITEM NO. 5: Mr. Cheatum reminded the Council members of the following CALENDAR REVIEW meetings to be held June 1st: Clarification meeting at 5:30 p.m.; and Regular Council meeting at 6:00 p.m.

The MYAC Pantry Ribbon Cutting will be May 22nd at City Hall near the glass recycle bins. Public is encouraged to bring shelf-stable food, toiletries etc. Ross Park Aquatic Center opens on Saturday, May 27th (weather permitting). City Offices will be closed Monday, May 29th for the Memorial Day Holiday. However, garbage, compost and recycling pick-ups will be on schedule. Brady Chapel Open House at Mountain View Cemetery will be held on Monday, May 29th from 11:00 a.m. to 4:00 p.m. Field of Heroes at Century High School May 26th through May 29th. Half-price dog licenses continue through the end of May. Licenses may be purchased at City Hall or the Animal Shelter. For more information, please contact the Animal Shelter. Compost Happens yard-waste-only composting program continues through the last week of November. Yard-waste carts will be picked up on the same day as the regular collection day. For more information, contact the Sanitation Department; and sandbags are available for citizens at the Public Works building located at 2405 Garrett Way. Mr. Cheatum offered congratulations to all area high school graduates.

AGENDA ITEM NO. 6: Council was asked to approve a grant application for the US Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Opportunity for the Centennial/Rainey Park EV Infrastructure project and, if awarded, authorize the Mayor's signature on all pertinent documents subject to Legal Department review. The total project cost is \$4,875,712 and requires a 20% match equal to \$975,143. Council may wish to approve the grant application with the required match to be funded by the City.

Christine Howe, Grants Manger, gave a brief overview of the proposed grant application. She stated the grant funds would provide necessary funding for the installation of electric vehicle charging stations and related infrastructure at Centennial Park and Rainey Park. Ms. Howe noted that this project contributes to the Centennial/Rainey Park project included in the 2016 Portneuf River Vision Study.

In response to questions from Council, Ms. Howe stated that the grant proposal includes all elements of the projects such as planning, traffic studies, design and engineering and construction and also includes conducting electric vehicle infrastructure planning in order to determine the potential number of users and demand. She added that there would be a total of eight stations installed. Ms. Howe added that parking lot and charging station improvements are part of a larger park project, which includes levee setbacks, wetland creation, and stream restoration and that other parts of the project will be built in concurrent or future phases and support the goals of the EV infrastructure program.

Council discussed Agenda Item No. 6 at this time. They discussed the benefits and need for EV charging stations within the City, noting the possibility of bringing in tourist travel stopping to charge their vehicles. Council discussed funding concerns and the location of EV stations adding to possible vandalism. They also clarified that they are only voting on the grant application at this time.

A motion was made by Mr. Mansfield, seconded by Ms. Leeuwrik, to approve a grant application for the US Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Opportunity for the Centennial/Rainey Park EV Infrastructure project and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review and the total project cost is \$4,875,712 and requires a 20% match equal to \$975,143. Upon roll call, those voting in favor were Mansfield, Leeuwrik, Mangum, Nichols and Cheatum. Marchand voted in opposition. The motion passed.

AGENDA ITEM NO. 7: Council was asked to approve an LHTAC/Local Agreement for the
-LHTAC/LOCAL Leading Idaho Bridge Program between LHTAC and the City of
AGREEMENT Pocatello and authorize the Mayor's signature on all applicable
-BENTON STREET documents, subject to Legal Department review. There is no
BRIDGE OVER THE additional financial requirement or match for the project.
PORTNEUF

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve an LHTAC/Local Agreement for the Leading Idaho Bridge Program between LHTAC and the City of Pocatello and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Leeuwrik, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 8: Council was asked to consider the recommendations of staff for the following requests regarding the 2023 Sanitary Sewer Point Repair Project:
BID ACCEPTANCE/
CONTRACT
2023 SANITARY
SEWER POINT
REPAIR PROJECT

–ACCEPT BID a) Accept the low responsive bid received April 24, 2023, from A-Plus Contractors for the total bid amount of \$89,140.00; and if the bid is accepted
A-PLUS
CONTRACTORS

–AGREEMENT b) Authorize the Mayor’s signature on an agreement between the City of Pocatello and A-Plus Contractors in the amount of \$89,140.00 for the 2023 Sanitary Sewer Point Repair Project, subject to Legal Department review.
A-PLUS
CONTRACTORS

Funding is available in WPC Department FY2023 Budget.

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to accept the low responsive bid from A-Plus Contractors and authorize the Mayor’s signature on an agreement between the City of Pocatello and A-Plus Contractors in the amount of \$89,140.00 for the 2023 Sanitary Sewer Point Repair Project, subject to Legal Department review as outlined in Agenda Item No. 8(a) and 8(b). Upon roll call, those voting in favor were Mangum, Mansfield, Leeuwrik, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 9: Council was asked to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review, for the procurement of CentralSquare Solutions software for the City’s current Enterprises Resource Planning (ERP) software to allow a seamless integration now and in future upgrades. CentralSquare Solutions was approved as sole source vender at the April 6, 2023 Regular City Council meeting. Funding is available in FY2023 Fund 078 budget and future payments will be budgeted in FY2024 and FY2025.
–SOLE SOURCE
PROCUREMENT OF
CENTRAL SQUARE
SOLUTIONS
–ERP SOFTWARE
UPGRADE

A motion was made by Mr. Mangum, seconded by Mr. Marchand, to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review, for the procurement of CentralSquare Solutions software for the City’s current Enterprises Resource Planning (ERP) software to allow a seamless integration now and in future upgrades and funding is available in FY2023 Fund 078 budget and future payments will be budgeted in FY2024 and FY2025. Upon roll call those voting in favor were Mangum, Marchand, Leeuwrik, Mansfield, Nichols and Cheatum.

AGENDA ITEM NO. 10: Council was asked to accept the bid and award the Ross Park Aquatic Complex roof replacement contract to Bartlett Roofing in the amount of \$74,287.05 and if accepted, authorize the Mayor's signature on all pertinent documents pertaining to the contract.

-BID ACCEPTANCE/
CONTRACT
-ROSS PARK AQUATIC
COMPLEX ROOF
REPLACEMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to award the Ross Park Aquatic Complex roof replacement contract to Bartlett Roofing in the amount of \$74,287.05 with the condition that a 20-year warranty be added to the contract and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Leeuwrik, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 11: Council was asked to approve an agreement with Portneuf Health Trust (PHT) for the Community Recreation Center (CRC) Expansion and Improvements project. The expansion would yield approximately 3,240 square feet of additional usable indoor facility at the CRC and shall house the relocated and expanded facility fitness center. Additional facility improvements and updates will consist of a redesigned main lobby space, new flooring, ceiling tiles, paint in main lobby area, hallways and current fitness area and upgrades to the building façade, lighting improvements and landscape enhancements. Funding for the expansion and improvements will be provided by PHT in an amount up to \$1,250,000.00.

-COMMUNITY
RECREATION CENTER
EXPANSION AND
IMPROVEMENTS
AGREEMENT
-PORTNEUF HEALTH
TRUST (PHT)

A motion was made Ms. Leeuwrik, seconded by Mr. Mansfield, to approve an agreement with Portneuf Health Trust (PHT) for the Community Recreation Center (CRC) expansion and improvements project as outlined in Agenda Item No. 11 and funding will be provided by PHT in an amount up to \$1,250,000.00. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Mangum, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 12: Council was asked to approve the purchase of a parcel of land to be described as Lot 3 Block 1 CK Dental, as presented in Technical Memorandum dated May 16, 2022. The property would be a potential site for a future water well facility and perpetual access easement. The negotiated purchase price is \$50,622.39. Funds are available in the Water Department reserves. If approved, Council may also authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.

-PROPERTY
PURCHASE
-WATER
DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve the purchase of a parcel of land to be described as Lot 3 Block 1 CK Dental and the purchase price is \$50,622.39 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review and the funds are available in the Water Department reserves. Upon roll call, those voting in favor were Mangum, Mansfield, Leeuwrik, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 13: Council was asked to approve an amendment to a professional services agreement and authorize the Mayor's signature on all applicable documents for Task Order #5 for Services During Construction for the Pocatello Creek Booster Station Project between Consor Engineering (formerly Murraysmith, Inc.) in the amount of \$241,972.00, subject to Legal Department review. The amendment includes additional costs to support project management through final startup and project completion. Funds for this project are established within the Water Department FY2023 budget.

–TASK ORDER #5,
AMENDMENT #1
–SERVICES DURING
CONSTRUCTION FOR
POCATELLO CREEK
BOOSTER STATION

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to approve an amendment to a professional services agreement and authorize the Mayor's signature on all applicable documents, subject to Legal Department review, for Task Order #5 for Services During Construction for the Pocatello Creek Booster Station Project between Consor Engineering (formerly Murraysmith, Inc.) in the amount of \$241,972.00 and the amendment includes additional costs to support project management through final startup and project completion and the funds for this project are established within the Water Department FY2023 budget. Upon roll call, those voting in favor were Mansfield, Mangum, Leeuwrik, Marchand, Nichols and Cheatum.

AGENDA ITEM NO. 14: An ordinance rezoning property located east of Dolostone Drive and west/adjacent to the I-86 southern merger ramp with I-15 from Residential Medium Density Multi-Family (RMM) to Residential High Density (RH).

ORDINANCE
–REZONE
DOLOSTONE
DRIVE

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 14, be read only by title and placed on final passage for publication and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Leeuwrik, Marchand, Nichols and Cheatum.

Jared Johnson, City Attorney, read the ordinance by title.

Council President Cheatum declared the final reading of the ordinance rezoning property located east of Dolostone Drive and west/adjacent to the I-86 southern merger ramp with I-15 from Residential Medium Density Multi-Family (RMM) to Residential High Density (RH). Council President Cheatum asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Leeuwrik, Mangum, Mansfield, Marchand, Nichols and Cheatum. Council President Cheatum declared the ordinance passed, that it be numbered 3120 and that only the ordinance summary sheet be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 15: There being no further business, Council President Cheatum adjourned the meeting at 7:00 p.m.

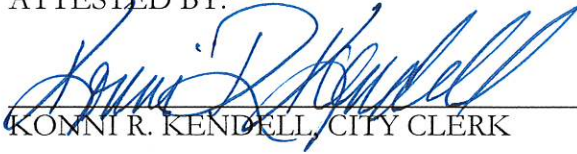
–ADJOURN

APPROVED BY:



BRIAN C. BLAD, MAYOR

ATTESTED BY:



KONNI R. KENDALL, CITY CLERK

PREPARED BY:



WENDY A. PRATHER, DEPUTY CITY CLERK