

CITY OF POCA TELLO, IDAHO
CITY COUNCIL WORK SESSION
MAY 11, 2023

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Work Session to
ROLL CALL order at 9:00 a.m. Council members present were
Rick Cheatum, Corey Mangum, Josh Mansfield, and Scott
Marchand. Council members Linda Leeuwrik and Brent Nichols were excused.

AGENDA ITEM NO. 2: Representatives from the American Falls Future Farmers of
AMERICAN FALLS America (FFA) Ag Issues Team were in attendance to give a
FUTURE FARMERS OF presentation on the topic, "Should Idaho Pass or Puff on
AMERICA (FFA) Marijuana?"
AG ISSUES TEAM
PRESENTATION

Savannah Stroebel, American Falls Future Farmers of America (FFA) Ag Issues Advisor, introduced members of the FFA team. She announced that the team received 1st place at the State competition and would be representing Idaho at the national FFA competition in October.

Team members presented information to the Council pertaining to the topic, "Should Idaho Pass or Puff on Marijuana?"

Council members thanked members of the American Falls FFA team and wished them luck at the national competition.

Mayor Blad announced that the Council would hear Agenda Item No. 5 at this time.

AGENDA ITEM NO. 5: MiaCate Kennedy, Bannock Development Corporation (BDC)
BANNOCK Executive Director, was present to give the Council an update of
DEVELOPMENT BDC's activities and achievements.
CORPORATION (BDC)
UPDATE

Ms. Kennedy gave an overview of the following projects and areas of focus for Bannock Development Corporation (BDC): Improved marketing of the Airport; strategic planning for the Northgate areas; and business recruitment. Ms. Kennedy gave an overview of economic forecasting for Pocatello and surrounding areas. Increased interest rates and other factors have slowed economic development in Idaho and surrounding states at this time. She emphasized that economists predict an upturn in the overall economy in 2025. Ms. Kennedy stressed that investment projects are still moving forward.

Council members discussed the following: Airport economic development; "boutique" airports; commercial airline service in Idaho; and small business development in Pocatello.

Mr. Cheatum stated that it is important to emphasize the need for improved commercial air service and announced that the Idaho Transportation Department board would be holding an open house on May 17, 2023 to receive feedback on transportation needs.

Mayor Blad announced that Agenda Item No. 3 would be heard at this time.

AGENDA ITEM NO. 3: Representatives from the Sister Cities Foundation of Pocatello were in attendance to discuss the Foundation's goals and projects, as well as Council's policies and expectations.

SISTER CITIES
FOUNDATION OF
POCATELLO UPDATE

Dana Olson, Sister Cities Foundation of Pocatello President, gave an overview of Pocatello's sister city, Kwaramanguel, Burkina Faso. She explained that it lies in the western part of Africa, north of the Ivory Coast and is a small village of 4,000 people. She shared that travel to the village has been on hold due to safety reasons but that the Foundation continues to support the village through fundraising projects. Ms. Olson shared that she is hopeful that political circumstances may change so that members of the Foundation may again travel to the village and continue humanitarian projects. She emphasized that citizens of Kwaramanguel are grateful for the support from the Foundation.

AGENDA ITEM NO. 4: Representatives from the Library Board were present to discuss the Board's goals and projects, as well as Council's policies and expectations.

LIBRARY BOARD
UPDATE

Sandra Shropshire, Library Board Chair, reviewed the following Key Points for the Board: Food for Fines drive generated 632 food items for local food banks in 2022; school supplies drive gathered school supplies for local children; Mayor's Million Minute Marathon program involved 2,165 students at 20 area schools. Students read a total of 1,358,498 minutes during the program; Story times were held 48 times and attended by 750 patrons in summer 2022; new book wagon visited parks and other areas and gave 2,462 books to local children; Town Hall meeting was held in March 2023 for citizen feedback regarding library matters.

In response to a question from Council, Eric Suess, Library Director, reviewed Library policies and the process used for reviewing material challenges at the library. He shared the process of checking out materials at the library. In response to Council questions, Mr. Suess discussed aspects of library self-checkout systems and receipt options.

Mayor Blad called a recess at 10:37 a.m.

Council President Cheatum reconvened the meeting at 10:49 a.m.

Mr. Cheatum announced that Mayor Blad would join the meeting at a later time.

Mayor Blad returned to the meeting at 10:55 a.m.

AGENDA ITEM NO. 6: WPC staff members were in attendance to present an update and receive guidance from the Council regarding advancement of the new Administration and Operations building. Design of the building is complete and the project is ready to be bid. Staff also discussed the option of rebranding with a new department name that more accurately depicts the goals and functions accomplished on a daily basis.

WATER POLLUTION
CONTROL (WPC)
ADMINISTRATION
AND OPERATIONS
BUILDING PROJECT AND
PROPOSED DEPARTMENT
NAME CHANGE

Levi Adams, WPC Superintendent, gave a brief history of the WPC Administration Building:

- Treatment plant began operations in 1959
- The plant superintendent lived on site for 24/7 response
- A 2 bedroom/1 bath home with garage and skylights was used for the living quarters
- Treatment plant improvements were done in the 1970s
- Workforce was expanded and operations evolved
- The superintendent house was remodeled to become the WPC Administration Office
- Today, the building is outdated and in decay with major structural issues including leaking roof and skylights; settling/cracked masonry and concrete; and sewer backups, mold and moisture concerns.
- The building does not meet ADA standards or current building codes
- The building is inadequate for administrative needs and modern operations

Mr. Adams gave an overview of the current uses of the Administration Building, which includes offices for Superintendent, Management Assistant, Collection System Supervisor and Utilities Technician; a waiting area; a supply room; kitchenette (not ADA compliant) and restrooms. He emphasized that there is limited parking for work vehicles and visitors and that only one space is designated as ADA. He added that the computer server is currently located in a closet of the Collection System Supervisor office. Mr. Adams shared that the current needs include the following: structurally sound building for a safe work environment and ADA compliance; consolidated administration and plan operations into one location; aesthetically pleasing, updated and functional building; centralized offices for supervisors; lab/workroom for operations staff; conference room to accommodate entire department; climate-controlled server room for SCADA, network and instrumentation; parking accommodations for employees, visitors; and Community Outreach and Education center for training and tours/demonstrations.

Mr. Adams stated the Facility Plan Update in 2013 identified a need for a new Administration Building. Council approved established rates to include 2019 Capital Improvement Project for new Administration Building in 2014; Council approved the Financial Plan 2020-2024 in 2019 that included planning for a new Administration Building; 2019 Facility Plan Update was completed and approved by Council approving the plan to include the new Administration and Operations Building in the Phase 1 Improvements and authorized the design; and design of the Administration and Operations Building has been completed in 2023 and staff is seeking approval to begin construction.

In response to questions from Council, Mr. Adams stated that rate costs are seen equally among all rate users. He added that the facility plan covers the next 30-40 years. Mr. Adams added that staff growth in the department has been minimal through automation and improved operations. He reported that the current building would be used for storage of paper records, as designated by EPA records retention policies. Mr. Adams clarified that the building would have several energy efficient features.

Council members discussed the following topics: construction timeline; department growth; estimated cost; and estimated cost savings due to upgraded automation processes.

A motion was made by Mr. Cheatum, seconded by Mr. Mangum, instructing staff to move forward with the design and bidding process as outlined in the proposal and to bring bids for Council

consideration as soon as possible. Upon roll call, those voting in favor were Cheatum, Mangum, Mansfield and Marchand.

Mr. Adams gave an overview of the proposed change to the department name. He shared that staff has proposed a change from Water Pollution Control to Renewable Water Resources to shed a positive light on the work done within the department and more accurately describe the work performed in the department. He added that the change could remind the community that there are beneficial resources in renewable water in addition to returning safe, clean water to the environment. This includes energy generation from biogas produced during treatment and amending soil with nutrient-rich biosolids.

In response to questions from Council, Mr. Adams stated that other name changes could be considered to accurately describe the function and purpose of the department. Community input and professional services could be used to accurately brand the name.

Mayor Blad stated that the Council consensus shows support of the proposal and instructed staff to work with the City Public Information officer to move forward on the process.

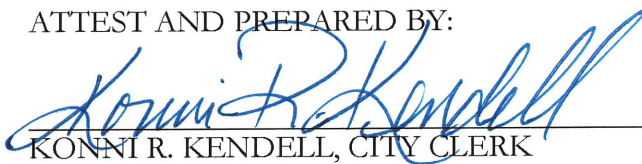
AGENDA ITEM NO. 7: There being no further business, Mayor Blad adjourned the
ADJOURN meeting at 11:39 a.m.

APPROVED:



BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:



KONNI R. KENDELL, CITY CLERK