

HISTORIC PRESERVATION COMMISSION

Minutes for April 5, 2023 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:01 p.m.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Tabatha Butler, Denis Clijsters, Josh Pohlman, Ellen Ryan, Marty Vizcarra and Jim Young.

**EXCUSED:** Ruta Casabianca.

**STAFF:** Jim Anglesey and Aceline McCulla.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to waive the oral reading of the HPC meeting minutes held March 1, 2023, and approve the minutes as written.

It was moved by **T. Butler** and seconded by **J. Young** to approve the HPC meeting minutes as written from March 1, 2023. Those in favor: Butler, Clijsters, Pohlman, Ryan, Vizcarra and Young. Unanimous. Motion carried.

With no other meeting business, **Vizcarra** closed the meeting at 6:05 p.m. and moved the Commission into the work session.

**\* \* \* WORK SESSION \* \* \***

**Vizcarra** began the work session at 6:05 p.m.

**POCATELLO DOWNTOWN HISTORIC DISTRICT STANDARDS**

The Commission may wish to discuss and coordinate plans to assist the in distributing survey information to district stakeholders and the general public.

**Anglesey** stated the survey will come shortly and asked if the Commission would assist in distributing the survey information to district stakeholders and general public. A map will be provided to split the district up for the Commission to help with outreach efforts. The Commission was agreeable.

**COMMISSION DUTIES**

The Commission may wish to discuss Commission duties as identified in City Code section 17.02.800.

The Commission discussed the process of what is needed to ask the City Council to apply to have a building placed on the Idaho Historic Register, as well as recommending the purchase of a building. **Anglesey** noted to have a meeting with the Mayor once information on a building is obtained. **Vizcarra** stated he would contact the Mayor's office to schedule a meeting.

## **DOWNTOWN HISTORIC DISTRICT ENGAGEMENT**

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

The Commission discussed options for a second meeting and asked to add this item as an action item on the May 3 meeting.

**Vizcarra** noted that Arlen Walker would be a great tour guide for walking tours.

With no further discussion, **Vizcarra** closed the work session at 6:35 p.m.

Submitted by: Signature on file  
Aceline McCulla, Secretary

Approved on: *May 3, 2023*