

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL WORK SESSION  
MARCH 9, 2023

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AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Work Session to  
ROLL CALL order at 9:15 a.m. Council members present were Linda  
Leeuwrik, Corey Mangum, Scott Marchand and Brent  
Nichols. Council members Rick Cheatum and Josh Mansfield were excused.

AGENDA ITEM NO. 2: Representatives from the Animal Shelter Advisory  
ANIMAL SHELTER Board were in attendance to discuss the Board's  
ADVISORY BOARD goals and projects, as well as Council's policies and  
UPDATE expectations.

Jennifer Brown, Animal Shelter Management Assistant and Arlen Walker, Animal Shelter Advisory Board Chair, gave an overview of the activities of the Board. Activities included cooperation with area animal agencies for fundraising, community rabies clinic and reduced adoption fee events.

Mr. Walker reported that the Board continues to consider commercial animal establishment licensing and enforcement, service contracts with surrounding cities and animal shelter capacity issues.

Council members discussed the following topics: Trap/Neuter/Release (TNR) efforts; veterinary needs; and shelter capacity and staffing.

AGENDA ITEM NO. 3: Representatives from the Child Care Advisory Committee  
CHILD CARE were in attendance to discuss the Committee's goals and  
ADVISORY COMMITTEE projects, as well as Council's policies and expectations.  
UPDATE

Mallarie Bascom, Child Care Advisory Committee Liaison, gave an overview of the Committee's purpose and activities.

Kari Giesbrecht, Committee Chair, stated that the Committee provides training and information for daycare owners and providers to improve the quality of care for children. She emphasized there is an ongoing need for quality providers and financial support through the Idaho Child Care Program (ICCP). She stated that reduction in ICCP funding on the state level could have negative impacts upon child care throughout the state.

Mayor Blad left the meeting at 9:51 a.m. and returned at 10:39 a.m.

AGENDA ITEM NO. 4: Representatives from the Finance Department were  
ACCOUNTING SOFTWARE present to discuss the proposed upgrade to the City's  
UPGRADE CONSIDERATION accounting and payroll software system.  
-FINANCE DEPARTMENT

Gene Hill, Chief Financial Officer, gave an overview of the current financial system and proposed upgrades to the current system in order to increase efficiency and reduce inaccuracies. He stated that the proposed upgrade would integrate with current payment software and processes.

Council members discussed the following topics: upgrade timelines; upgrade costs and maintenance; security; and implementation of the proposed software upgrade.

In response to a question from Council, Chris Sorensen, Chief Information Officer, stated that the current system database has been in place for 30 years with various upgrades within the same platform.

Mayor Blad returned to the meeting at this time.

A motion was made by Mr. Marchand, seconded by Ms. Leeuwrik, to instruct staff members to move forward with steps necessary to effectuate the finance software upgrade, including Legal Department review and that the final action be brought to Council for consideration at a future Regular City Council meeting. Upon roll call, those voting in favor were Marchand, Leeuwrik, Mangum and Nichols.

Mayor Blad called a recess at 10:43 a.m.

Mayor Blad reconvened the meeting at 10:55 a.m.

AGENDA ITEM NO. POCATELLO COMPREHENSIVE PLAN 2040	5: Planning and Development Services staff were in attendance to present the Pocatello Comprehensive Plan 2040 and to seek Council direction regarding the Plan.
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Jim Anglesey, Long-range Planner, and Brent McLane, Planning and Development Services Director, gave an overview of the Pocatello Comprehensive Plan 2040.

Mr. Anglesey spoke about the process and development of the Comprehensive Plan and various ways that community feedback was received. He stated that the Comprehensive Plan 2040 is a 20-year plan that seeks to implement a vision for Pocatello and its people by reflecting the voice of residents. Mr. Anglesey added that this will serve as a guiding document for shaping Pocatello's future. He added that community values serve as the foundation of the plan. Citizens shared their feedback for meaningful aspects regarding their community. Vision elements include the following: outdoor oriented; economically robust; environmentally resilient; connected, safe and accessible; civic collaboration; authentic and affordable neighborhoods and creative community. The goals and strategies provide direction and establish a decision-making framework and set expectations for what can be done to help achieve the vision.

Mr. McLane announced that communication is ongoing with property owners whose property designation would be changed with the adoption of the Comprehensive Plan. He reported that public open houses have been held and another open house would be held to answer questions and receive citizen feedback. Mr. McLane announced that following public hearings, adoption of a future land use map and adoption of the Comprehensive Plan 2040 would be considered by Council at a future Regular City Council meeting. He noted that the proposed Plan is a living document and will serve as a guiding document with goals and strategies to support accomplishment of the goals of the community.

In response to questions from Council, Mr. Anglesey announced that barring any significant changes, the Comprehensive Plan would be presented to the Planning and Zoning Commission in April and a public hearing would be held during a Regular City Council meeting in May.

Council members thanked the staff for the information presented and shared their appreciation for their hard work to complete the Comprehensive Plan.

AGENDA ITEM NO. 6: Mayor and Council members discussed a proposed  
PROPOSED Resolution supporting the restoration of passenger rail  
RESOLUTION service from Portland, Oregon to Salt Lake City, Utah.  
DISCUSSION

Mayor Blad gave an overview of the proposed Resolution expressing the Council's support of restoring passenger rail service, known as the Pioneer, from Portland to Salt Lake City with a stop in Pocatello. He announced that the Resolution would be considered by Council at the March 16, 2023 Regular City Council meeting.

AGENDA ITEM NO. 7: Public Works staff members were in attendance to present  
AMERICAN RESCUE information to the Council regarding the American Rescue  
PLAN ACT (ARPA) and to seek direction from the Council  
DISCUSSION concerning projects to be funded with ARPA funds.

Jeff Mansfield, Public Works Director, gave an overview of the American Rescue Plan Act Funds (ARPA) allocated to the City of Pocatello. He stated that three (3) previous presentations had been given to the City Council in March 2022, May 2022 and November 2022. Mr. Mansfield explained that the City of Pocatello has been allocated \$10,700,496 through the American Rescue Plan Act and Coronavirus State and Local Fiscal Recovery Funds (SLFRF), which is being administered by the Department of Treasury (DoT). Mr. Mansfield reviewed the Department of Treasury timeline which directs that funds must be obligated by December 31, 2024 and spent by December 31, 2026.

Council discussed the following proposed ARPA projects: Airport lift station upgrade; Zoo Idaho water infrastructure upgrades; Ross Park water improvements; South 5<sup>th</sup> Avenue sewer improvement projects; Ross Park slide replacement; Roof replacements at Ross Park; upgrades at Brooklyn's Playground; repaving City lots; Stormwater and sidewalk improvement projects; electric vehicle charging stations; equipment purchases for the Street Department; Fire Alert system upgrades; Mental health resource support; Police Enforcement vehicle purchases; Resurfacing and pickleball court development at Raymond Park; and elevator upgrades at the Library. Mr. Mansfield clarified that some proposed projects could be funded through other funding sources and prioritization by Council would be considered.

Department heads in attendance clarified project information for Council members.

Mayor Blad remarked that decisions regarding the allocation of ARPA funds would be considered after the State Legislature adjourns. He stated that decisions regarding funding of projects would be considered during the May 2023 Work Session.

AGENDA ITEM NO. 8: There being no further business, Mayor Blad adjourned  
ADJOURN the meeting at 12:20 p.m.

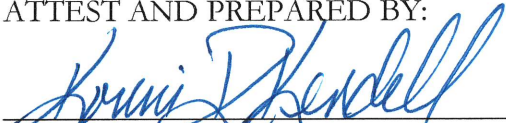
APPROVED:



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BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:



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KONNI R. KENDELL, CITY CLERK