

HISTORIC PRESERVATION COMMISSION  
Minutes for January 4, 2023 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:01p.m.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Tabatha Butler, Ruta Casabianca, Denis Clijsters, Josh Pohlman and Jim Young.

**UNEXCUSED:** Marty Vizcarra.

**STAFF:** Jim Anglesey and Aceline McCulla.

None of the members had anything to report.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to waive the oral reading of the HPC meeting minutes held July 6 and November 2 of 2022, and approve the minutes as written.

It was moved by **R. Casabianca** and seconded by **D. Clijsters** to approve the HPC meeting minutes as written from July 6 and November 2 of 2022. Those in favor: Butler, Clijsters, Pohlman, Vizcarra and Young. Unanimous. Motion carried.

With no other business, **Butler** closed the meeting at 6:04 p.m. and moved the Commission into the work session.

**\*\*\* WORK SESSION \*\*\***

**TRAINING SESSION**

Anne Nichols, Administrative Services Manager, will present training on the State of Idaho's Open Meeting Laws.

This work session item has been moved to February 1, 2023.

**DOWNTOWN HISTORIC DISTRICT ENGAGEMENT**

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

The Commission had a discussion about updating the Design Standards.

With no further discussion, Butler closed the work session at 6:20 p.m.

Submitted by: Signature on File  
Aceline McCulla, Secretary

Approved on: *February 1, 2023*