



MISSION STATEMENT

"Promoting Peace Through Mutual Respect, Understanding and Cooperation, One Individual, One Community at a Time."

- Delegation Exchange Program
 - 10-12 Pocatello area youth delegates ages 14-18 visit Japan during the first two week of July each summer.
 - Delegates are responsible for the cost of their airfare.
 - Annual program cost average \$30,000 per year with ~85% covering airfare.
 - Delegates fundraise to meet the individual airfare cost with assistance from committee members and assigned chaperone.
 - Committee members also fundraise to help cover additional expenses when the Japanese delegation visits Pocatello. These cost are typically between \$5,000 and \$6,000.
 - Funds received from the city will cover ~50% of the cost for the visiting Japanese delegation.



Community Agency Request for
Financial Support
Finance Department

Submitted On:

Apr 28, 2023, 01:01PM MDT

Organization Name (as it appears on the IRS Letter of Determination)	POCATELLO IWAMIZAWA SISTER CITY FOUNDATION INC
Organization Address	Street Address: 1634 SHASTA ST City: Pocatello State: ID Zip: 83201
Organization Website	pocatelloiwamizawa.org
Contact Name	First Name: Richard Last Name: Harmon
Contact Job Title	Treasurer
Contact Phone	208-760-7053
Contact Email	richharmon765@gmail.com
Board President (or equivalent)	First Name: Jodi Last Name: McHugh
Board President Phone	208-251-8140
Board President Email	jodimchugh@gmail.com
Does your organization have written internal financial controls?	Yes
City of Pocatello Funding	2500 2500
Government Funding - Other Cities	
Government Funding - County	
Government Funding - State	
Government Funding - Federal	
Grant Support (itemize below)	
Foundation and Corporate Support	
Contributions / Donations	
Special Events	
Membership Dues Received	
Investment Income	
Fundraising Income	800

	1500
Other Income (itemize below)	
Please itemize your grant support sources.	
Please itemize your other income sources.	
Total	3300 4000
Total Year to Date	
Salaries	
Employee Benefits	
Payroll Taxes	
Professional Fees and Contracts	
Occupancy (rent, utilities, building and grounds)	
Specific Program Assistance	
Supplies/Equipment	
Membership Dues / Support to Affiliate Organization	
Other Expenses (itemize below)	4700 5000
Please itemize your other expenses.	Transportation - 500 Chaperon Airfare - 2200 Meals - 1000 Entertainment - 1000
Total	4700 5000
What percent of your program budget would the City of Pocatello funding request represent?	53 50
Amount Requested	\$2,500.00
Did your program receive City of Pocatello funding last year?	Yes
If so, what was the amount received?	\$2,500.00
Will the entire approved City funding amount from last fiscal year be used by September 30, 2023?	Yes

How, specifically, would the grant money be used to support your program? Please list types of expenses (such as wages, fringe benefits, supplies, materials, etc.).	All grant money will be used to support transportation cost, meals, and entertainment for our Sister City Delegates from Japan. Activities include admission to Ross Park Pool/Zoo, Yellowstone, Lagoon, Bear World, Lava Hots Springs. Money also goes to support the Pocatello Chaperon's airfare to Japan. Pocatello area Delegates to Japan also engage in fundraising in order to pay for their airfare. A typical year cost \$18,000 to \$24,000 in airfare and an additional \$3,000 to \$5,000 in personal spending money (for souvenirs or gifts). Annual support needs for this program is estimated at \$30,000. 2023 airfare is higher than average at \$26,000
Provide a description of the services you are currently seeking funding for, and what are the goals of the services.	Funding will provide our committee the ability to help with the cost associated with the Japanese delegation visit during July and August.
Provide a description of the target population and activities you will conduct.	Target population are the Delegates from Japan as we continue to foster a mutual relationship with our Sister City. Activities are described in the grant money use section.
Please describe how your program is effective at addressing a current Pocatello community need.	Our programs continues to fill a need for an International Friendship Exchange allowing High School aged residence of Pocatello and Bannock County the opportunity to visit another country and to host Japanese student Delegates.
How has your program evolved or changed over past years to better meet community needs (if applicable)?	NA
Number of full-time employees working in the program for which you are seeking funding	
Titles/roles of all full-time employees of the program for which you are seeking funding.	
Number of part-time employees working in the program for which you are seeking funding	
Titles/roles of all part-time employees of the program for which you are seeking funding.	
Number of volunteers working in the program for which you are seeking funding	12
Please provide a brief description of the volunteer duties for the program for which you are seeking funding.	Volunteers plan activities for the Japanese delegates and help with language and culture classes for the Pocatello delegates traveling to Japan. They also work with parents and community members in order to provide host families for the visiting Japanese delegates.

Number of Unduplicated Clients

Using the chart above, please provide information on the income level of the clients that your program is serving.