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CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
APRIL 6, 2023

- 1: ROLL CALL Mayor Blad called the City Council Clarification meeting to order at 5:30 p.m. Council members present were Linda Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand and Brent Nichols. Council Rick Cheatum was present via Go To Meeting, an on-line platform.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the April 6, 2023 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:43 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK

3(a)

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
APRIL 6, 2023

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Linda
PLEDGE OF Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand and
ALLEGIANCE Brent Nichols. Council member Rick Cheatum was present via Go
To Meeting, an on-line platform.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Brian Griffin, representing
INVOCATION Pocatello Baptist Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

--MINUTES (a) Waive the oral reading of minutes the and approve the minutes from
the Work Session meeting of December 8, 2022; and Regular City
Council meetings of March 2 and March 16, 2023.

--MATERIAL CLAIMS (b) Consider the Material Claims for the period of March 16-31, 2023
in the amount of \$1,236,374.85.

--TREASURER'S (c) Consider the Treasurer's Report for February 2023 showing cash
REPORT and investments as of February 28, 2023 in the amount of
\$110,693,042.53.

--PARKS AND (d) Confirm the Mayor's reappointment of David Pacioretty to
RECREATION continue serving as a member of the Parks and Recreation Advisory
ADVISORY BOARD Board. David's term will begin April 19, 2023 and will expire
REAPPOINTMENT April 19, 2025.

--PLANNING AND (e) Confirm the Mayor's reappointment of Krystal Chanda to continue
ZONING serving as a member of the Planning and Zoning Commission.
COMMISSION Krystal's term will begin April 17, 2023 and will expire
REAPPOINTMENT April 17, 2027.

--DECLARATION OF (f) Declare items identified as surplus property to be sold at the City's
SURPLUS Annual Auction on May 13, 2023. City departments submitted lists
PROPERTY of items that they considered surplus and these were reviewed by
--2023 CITY AUCTION other departments. The items to be considered surplus are not
needed by any other departments within the City.

COUNCIL DECISION (g) Adopt the Council's decision to approve the amended final plat for
-PARKSIDE Parkside Townhouses Division 2 to subdivide approximately 8.67
acres of TOWNHOUSES land, located west of the 1600-1900 block of South 2nd Avenue and
DIVISION 2 east of the railroad tracks into fifty-seven (57) lots, fifty-six (56)
townhome lots and one (1) to be utilized for stormwater retention,
subject to conditions.

-COUNCIL DECISION (h) Adopt the Council's decision approving the short plat for CK
-SHORT PLAT Dental, which subdivides approximately 2.52 acres of land located in
-CK DENTAL the southeast corner of Cedar Street and Roosevelt Avenue into
three (3) commercial lots, subject to conditions.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Leeuwrik, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 4: Mr. Mansfield, on behalf of Mayor Blad, proclaimed April 1 – 7, 2023
PROCLAMATIONS to be Week of the Young Child and encourage all citizens to work
to support and invest in early childhood in Pocatello.

Keri Giesbrecht, representing Child Care Advisory Board, accepted the proclamation and thanked the Mayor and Council for the recognition.

Mr. Marchand, on behalf of Mayor Blad, proclaimed the month of April 2023 to be Month of the Military Child in Pocatello and encouraged all citizens to observe the month with appropriate honor, support and gratitude for military children.

Clayton Brown, representing Child and Youth Program, accepted the proclamation and thanked the Mayor and Council for the recognition.

Ms. Leeuwrik, on behalf of Mayor Blad, proclaimed the month of April 2023 to be Child Abuse Prevention Month in Pocatello and called upon citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening communities.

Shannon Fox, representing Communities Aligned Prevention Efforts (C.A.P.E.), accepted the proclamation and thanked the Mayor and Council for the recognition.

Mr. Mangum, on behalf of Mayor Blad, proclaimed the month of April 2023 to be Fair Housing Month in Pocatello and encouraged citizens and businesses to increase their awareness of the Fair Housing Act, as amended, so that all citizens can receive equal opportunities for housing in our community.

Christine Howe, representing Housing Alliance and Community Partnerships, accepted the proclamation and thanked the Mayor and Council for the recognition.

- AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the April 13th
CALENDAR REVIEW Work Session at 9:00 a.m. and the following meetings to be held
April 20th: Clarification meeting at 5:30 p.m.; and Regular Council
meeting at 6:00 p.m.

Mayor Blad announced the Annual Spring Clean Up at City cemeteries will continue through the end of April. Crews will remove and discard all flowers and decorations. Citizens are asked to remove decorations, etc. they have placed on cemetery spaces if they wish to avoid disposal of the items by staff; Compost Happens program began April 3rd and continues through the last full week of November. Yard waste carts will be picked up on the same day as your regular collection day. For more information, contact the Sanitation Department; Through April 8th, Friends of the Pocatello Animal Shelter will cover 50 percent of the adoption cost for dogs and puppies from the City of Pocatello Animal Shelter; Beginning April 8th, Zoo Idaho will be open for weekends only. Starting May 1st; the zoo will be open every day; City's annual hiring fair will be held April 21st from 2:00 p.m. to 7:00 p.m. at the Public Works Annex; The Portneuf Valley Environmental Fair will be held at Caldwell Park April 22nd from 11:00 a.m. to 3:00 p.m. Citizens using any PRT fixed route or special service during Environmental Fair hours will ride for free to and from Caldwell Park; April 22nd Medication Take-back Day (part of the Environmental Fair). Law enforcement agencies will "take-back" and safely dispose of unwanted medications to keep them out of our water supply. Mayor Blad reminded citizens to keep sidewalks clear of snow and ice. When clearing sidewalks and driveways of snow, please do not place snow in the street. It becomes a driving hazard. He announced that sandbags are available for citizens at the Public Works building located at 2405 Garrett Way.

- AGENDA ITEM NO. 6: Council was asked to consider requests from Julie Hayden (mailing
ADMISSION FEE address: PO Box 8489, Pocatello ID 83209) for the City to continue
REDUCTION REQUEST its tradition of reduced admission fees at the Ross Park Aquatic
-IDAHO Complex, Zoo Idaho and Fort Hall Replica for visiting choir
INTERNATIONAL members during the upcoming IICF Festival to be held July 12-16,
CHORAL FESTIVAL 2023. Staff estimates a reduction of \$1,446.00 in admission fees if
(IICF) 2023 all currently committed choirs attend, based upon ratios of choir
member patronage at previous festivals.

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve the request from Julie Hayden and authorize reduced admission fees at the Ross Park Aquatic Complex, Zoo Idaho and Fort Hall Replica for visiting choir members during the upcoming IICF Festival to be held July 12-16, 2023. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

- AGENDA ITEM NO. 7: Council was asked to approve a grant acceptance and if awarded,
GRANT ACCEPTANCE authorize the Mayor to sign all pertinent documents related to the
-PORTNEUF RIVER grant from the Idaho Department of Lands in the amount of
OXBOW PLANNING \$90,000.00, subject to Legal Department review. The projects to be
PROJECT completed under the grant include conducting preliminary
engineering for the Portneuf River Oxbow Project. The grant will
require a 10% local match which will be funded using staff and volunteer time.

Hannah Sanger, Science and Environment Administrator, gave a brief overview of projects to be completed. She noted that this is a grant to do the preliminary engineering for the Portneuf River Oxbow Restoration Project. Ms. Sanger added that this may help provide a design plan that can be presented to Union Pacific Railroad. She stated that the grant must be used within 5 years.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to approve a grant acceptance and if awarded, authorize the Mayor to sign all pertinent documents related to the grant from the Idaho Department of Lands in the amount of \$90,000.00, subject to Legal Department review and the grant will require a 10% local match which will be funded using staff and volunteer time. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum, Mangum, Mansfield and Marchand.

AGENDA ITEM NO. 8: Council was asked to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor's signature on documents related to the request, and declare the purchase of CentralSquare Solutions software to be a valid sole source expenditure for the City's current Electronic Resource Planning (ERP) system through CentralSquare. CentralSquare is the preferred provider and is the only vendor available that allows a seamless integration now and in future upgrades.

A motion was made by Mr. Mangum, seconded by Mr. Marchand, to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor's signature on documents related to the request, subject to Legal Department review, and declare the purchase of CentralSquare Solutions software to be a valid sole source expenditure for the City's current Electronic Resource Planning (ERP) system through CentralSquare. Upon roll call, those voting in favor were Mangum, Marchand, Cheatum, Leeuwrik, Mansfield and Nichols.

AGENDA ITEM NO. 9: Council was asked to approve and authorize the Mayor's signature on all pertinent documents regarding the Local Professional Services Agreement between the Idaho Transportation Department, Keller Associates, Inc., and the City of Pocatello, subject to Legal Department review. There is no additional financial requirement or match at this time. The match for the design of this project was submitted for payment on June 21, 2022. The funds were paid from Fund 70.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve and authorize the Mayor's signature on all pertinent documents regarding the Local Professional Services Agreement between the Idaho Transportation Department, Keller Associates, Inc., and the City of Pocatello, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 10: Council was asked to approve and authorize the Mayor's signature on all pertinent documents regarding the FTA 5310 Small Urban Funding Agreement #C2070PO Between the Idaho Transportation Department and the City of Pocatello, subject to Legal Department review. The local match for this project is 20%, and funds are available in Fund 71 through a reimbursement grant which was awarded in 2020.

-FTA 5310 SMALL
URBAN FUNDING
AGREEMENT FOR
CENTER STREET
SIDEWALK
IMPROVEMENT
PROJECT

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve and authorize the Mayor's signature on all pertinent documents regarding the FTA 5310 Small Urban Funding Agreement #C2070PO between the Idaho Transportation Department and the City of Pocatello, subject to Legal Department review and the local match for this project is 20% and funds are available in Fund 71 through a reimbursement grant which was awarded in 2020. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 11: Council was asked to consider the recommendations of staff for the following requests regarding the 2023 WPC Facility Painting Project:

-BID ACCEPTANCE/
CONTRACT – 2023 WPC
FACILITY PAINTING
PROJECT

- ACCEPT BID
CRUZER
INDUSTRIAL
- a) Accept the low responsive bid received February 24, 2023, from Cruzer Industrial for the total bid amount of \$51,788.00, and if the bid is accepted
- AGREEMENT
CRUZER
INDUSTRIAL
- b) Authorize the Mayor's signature on an agreement between the City of Pocatello and Cruzer Industrial in the amount of \$51,788.00 for the 2023 WPC Facility Painting Project, subject to Legal Department review.

The project includes painting four (4) steel-sided buildings at the Water Pollution Control (WPC) treatment facility. If approved, the work will begin in May 2023 and will be completed by the end of June 2023. Funds for the project are budgeted and available in the WPC Fiscal Year 2023 budget.

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to accept the low responsive bid from Cruzer Industrial and authorize the Mayor's signature on an agreement between the City of Pocatello and Cruzer Industrial in the amount of \$51,788.00 for the 2023 WPC Facility Painting project, subject to Legal Department review as outlined in Agenda Item No. 11(a) and 11(b). Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 12: Council was asked to approve piggybacking the 2022 City of Pocatello contract with M & S Development for ADA curb ramp replacements during the Street Department's 2023 pavement maintenance season, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Procurement costs have been budgeted for in the Street Department's FY 2023 budget.

–PIGGYBACK BID
OF CITY OF
POCATELLO
CONTRACT FOR ADA
CURB RAMP
REPLACEMENTS

Tom Kirkham, Deputy Public Works Director, explained that the Department of Justice requires that ADA accessible ramps be upgraded or installed when any modifications are done to a road structure.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve piggybacking the 2022 City of Pocatello contract with M & S Development for ADA curb ramp replacements during the Street Department's 2023 pavement maintenance season, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review and procurement costs have been budgeted for in the Street Department's FY 2023 budget. Upon roll call those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 13: Council was asked to approve piggybacking the 2023 Power County contract with Idaho Asphalt for certain road oils for the Street Department's 2023 pavement maintenance season, in the amount not to exceed \$77,485.00, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Procurement costs have been budgeted for in the Street Department's FY2023 budget.

–PIGGYBACK BID
OF POWER COUNTY
CONTRACT FOR
ROAD OILS

A motion was made Ms. Leeuwrik, seconded by Mr. Mangum, to approve piggybacking the 2023 Power County contract with Idaho Asphalt for certain road oils for the Street Department's 2023 pavement maintenance season, in the amount not to exceed \$77,485.00, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 14: Council was asked to consider the following ordinances:
ORDINANCES

–REZONING (a) An ordinance rezoning approximately 17.41 acres of land located in the 1500 block of Lakeview Drive from zoning designation Residential Medium Density Single-Family (RMS) and Residential Estate (RE) to Residential Medium Density Multi-Family (RMM).
APPROXIMATELY
17.41 ACRES
–1500 BLOCK
LAKEVIEW DRIVE

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 14(a), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance rezoning approximately 17.41 acres of land located in the 1500 block of Lakeview Drive from zoning designation Residential Medium Density Single-Family (RMS) and Residential Estate (RE) to Residential Medium Density Multi-Family (RMM). Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3118 and that only the ordinance summary sheet be submitted to the Idaho State Journal for publication.

–VACATION OF RIGHT-OF-WAY
–NORTH 6TH AVENUE

(b) An ordinance vacating and abandoning the public's interest in approximately .413 acres of right-of-way located on North 6th Avenue and distributing said vacated land to the adjacent owner, Bannock County, Idaho. Said vacation was approved by City Council Decision dated October 20, 2022 and all conditions therein have been met.

A motion was made by Mr. Mansfield, seconded by Mr. Marchand, that the ordinance, Agenda Item No. 14(b), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Marchand, Cheatum, Leeuwrik, Mangum and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance vacating and abandoning the public's interest in approximately .413 acres of right-of-way located on North 6th Avenue and distributing said vacated land to the adjacent owner, Bannock County, Idaho. Said vacation was approved by City Council Decision dated October 20, 2022 and all conditions therein have been met. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3119 and that the ordinance summary sheet be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 15: There being no further business, Mayor Blad adjourned the meeting
–ADJOURN at 6:41 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

REGULAR CITY COUNCIL MEETING
APRIL 6, 2023

8

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK

3(P)



May 25, 2023

Dear Mayor Blad and City Council Members,

The Bannock Civitans will once again be hosting the Revive @ 5 Summer Concerts this summer. The concert season will be held at Lookout Point and will begin on June 7 and run every Wednesday night ending August 23. The Pocatello-Chubbuck Chief's will host their End of Summer Bash on August 30.

Beer and wine based beverages are available for purchase during Revive @ 5. This year the evenings will end at 8:00 pm with the exception of June 28, July 26 and August 23, and those evenings will end at 8:30 pm. The Chief's event will end at 9:00 pm on August 30.

The Bannock Civitans have successfully managed security for this event for the past 19 years without any major problems. The club has worked and will continue to work with the City's Police Department, Fire Department and Street Department to insure a safe environment for all those who participate in Revive @ 5.

I have submitted block party permits for street closures to accommodate Revive @ 5 Concerts and the End of Summer Bash. The closure area for the new location includes only the 100 block of S. Garfield Ave.

This letter is to request a waiver of the City of Pocatello's open container ordinance to allow alcohol to be consumed on City Streets inside the street closure area and inside Lookout Point for the Revive @ 5 Summer Concerts and End of Summer Bash, 4:30pm to 9:00pm, beer and wine based beverages only.

Lookout Point includes a children's playground area. There will be absolutely no alcohol beverages allowed in the playground. A map is attached for your review indicating the open container waiver request area.

Security will be provided during each of these events to keep the alcohol inside the closure areas and to insure the safety of our customers.

Proceeds from Revive @ 5 beer and wine sales are reinvested in our community to benefit SEICAA programs, New Day Products & Resources programs, and Camp Taylor just to name a few.

There is a wonderful momentum happening downtown and we are excited about the coming summer and the events planned for our area. Thank you for your time, consideration and assistance. Working together we are continuing to build a vibrant downtown for our community.

Respectfully submitted,

Stephanie Palagi
President & CEO
Historic Downtown Pocatello



Open Container Area - alcohol only inside red lined area
street closure Area