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**MEMORANDUM**

TO: Mayor Blad and City Council  
FROM: Jared Johnson, City Attorney   
DATE: March 14, 2023  
RE: Idaho International Choral Festival Fee Reduction Request

I have reviewed the attached documentation regarding the Idaho International Choral Festival's request for a 50% reduction for certain City of Pocatello fees. Fee reductions and waivers are within the purview of the Council to consider. I have no legal concerns with the City Council being presented with this request and, if they so choose, granting the request.

Please let me know if you have any questions or concerns.

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M E M O

To: Mayor and City Council  
From: Rick Satterfield, Webmaster and City Liaison to the Idaho International Choral Festival  
Date: March 14, 2023  
Subject: Idaho International Choral Festival

The Idaho International Choral Festival (IICF) is a community tradition that brings cultural diversity and inspiring music to Pocatello every three years. This summer, the festival will be held July 12–16, 2023. We are excited to announce we currently have commitments from 11 choirs representing the countries of China, Costa Rica, Georgia, Ghana, the Philippines, Poland, Spain, Uganda, and the United States.

The City has maintained its sponsorship of the IICF since the first festival was held in 1999 in partnership with Idaho State University and the choral festival organizing committee. The City's past commitment has included bus transportation, use of Ross Park for the closing social, reduced admission fees for choir members to City facilities, and employee administrative services. This year, the Committee has budgeted to cover the estimated \$4,000 in transportation costs that will be incurred by Pocatello Regional Transit, the estimated \$1,000 rental fee of Ross Park Aquatic Complex for the Friday Splash Dance activity, and the \$150 rental fee for the use of Lower Ross Park for the closing social. However, we request that the City continue its tradition of offering reduced admission fees for visiting choir members to Ross Park Aquatic Complex, Fort Hall Replica, and Zoo Idaho. We are requesting a 50 percent reduction to regular fees. Please see the attached breakdown of hard and soft costs.

Every previous festival has achieved outstanding success and community support. Julie Hayden, executive director of the IICF, will be present at the City Council meeting to request the City's continued sponsorship and to share plans for the upcoming festival.

Respectfully,

Rick Satterfield



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AN EQUAL OPPORTUNITY EMPLOYER  
VETERAN'S PREFERENCE



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## City Costs for the Idaho International Choral Festival

The City's financial commitment to the festival is reserved for choir members only. In many instances, host families will also participate in activities with choir members, but they will not receive the subsidy of reduced fees that are offered to choir members.

Projected costs to the City for continued commitment to the festival are as follows:

1. Reduced admission price for Zoo Idaho from \$6.50 to \$3.25  
*2019 Total: 133 of 228 choir members visited the zoo*  
*2023 Estimate: 210 of 360 choir members (\$682.50)*
2. Reduced admission price for Ross Park Aquatic Complex from \$7.00 to \$3.50  
*2019 Total: 78 of 228 choir members patronized the aquatic complex*  
*2023 Estimate: 123 of 360 choir members (\$430.50)*
3. Reduced admission price for Fort Hall Replica from \$6.00 to \$3.00  
*2019 Total: 70 of 228 choir members visited Fort Hall Replica*  
*2023 Estimate: 111 of 360 choir members (\$333.00)*
4. Work time of Webmaster, Public Information Officer, and Transit Director – In Kind

**Estimated reduction in admission fees (if all choirs attend):** **\$1,446.00**

Estimated cost of employee administrative services: In Kind