

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
FEBRUARY 2, 2023

- 1: ROLL CALL Mayor Blad called the City Council Clarification meeting to order at 5:31p.m. by Council members present were Linda Leeuwrik, Scott Marchand, and Brent Nichols. Council member Rick Cheatum was present via Go To Meeting an on-line platform. Council members Corey Mangum and Josh Mansfield were excused.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the February 2, 2023 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:46 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
FEBRUARY 2, 2023

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Linda
PLEDGE OF Linda, Scott Marchand and Brent Nichols. Council member
ALLEGIANCE Rick Cheatum was present via Go To Meeting, an on-line platform.
Council members Corey Mangum and Josh Mansfield were excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Karl Pettit, representing First Baptist
INVOCATION Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

–MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the following meetings: Work Session meetings of
July 14, August 11, and September 9, 2022; Budget Development
meeting of July 21, 2022; and Clarification and Regular City Council
meetings of November 17, December 1, December 15, 2022 and
January 5, 2023.

–MATERIAL CLAIMS (b) Consider the material claims for the period of January 1-15, 2023 in
the amount of \$719,192.99 and consider the Material Claims for
the period of January 16-31, 2023 in the amount of \$2,121,048.52.

–TREASURER’S (c) Consider the Treasurer’s Report for November 2022 showing cash
REPORT and investments as of November 30, 2022 in the amount of
\$97,484,027.28.

–HISTORICAL (d) Confirm the Mayor’s appointment of Ellen Ryan to serve as a
PRESERVATION member of the Historical Preservation Commission, replacing Cindy
COMMISSION Peterson, who resigned, Ellen’s term will begin February 3, 2023 and
APPOINTMENT will expire October 8, 2024.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to approve the items on the Consent Agenda. Upon roll call, those voting on favor were Nichols, Leeuwrik, Cheatum and Marchand.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
–PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the February 9th CALENDAR REVIEW Work Session at 9:00 a.m.; Special City Council meeting on February 13th at 10:00 a.m. and the following meetings to be held February 16th: Clarification meeting at 5:30 p.m.; and Regular Council meeting at 6:00 p.m. Mayor Blad announced that the Half-Price per adoptions has been extended through Saturday, February 4th. For more information, please contact Pocatello Animal Shelter; 43rd Annual Simplot Games will be held February 16th, 17th and 18th at the Idaho State University's Holt Arena; City Offices will be closed February 20th to observe President's Day. However, garbage and recycle pick-ups will remain on schedule; and applications for the Pocatello's Promise of Tomorrow Mayoral Scholarship for Students Program are being accepted through February 28th. He reminded citizens to keep sidewalks clear of snow and ice. When clearing sidewalks and driveways of snow, please do not place snow in the street. It becomes a driving hazard.

AGENDA ITEM NO. 6: Jessie Redd, owner/operator of Victory Kids Daycare was present –DAYCARE LICENSE to appeal the decision of Pocatello Police Department staff which REVOCATION APPEAL revoked Ms. Redd's City daycare business license. –VICTORY KIDS DAYCARE

Mayor Blad announced that a letter of was received from Jessie Redd prior to hearing.

Tori Eldridge, Licensing Officer, gave an overview of the events which prompted the revocation of Ms. Redd's daycare business license. She stated that Ms. Redd's daycare failed to pass the State Health inspection. Ms. Eldridge noted that there is a history of City code violations that continue.

In response to questions from Council, Ms. Eldridge gave a brief overview of the timeline that led up to the revocation of the daycare license. She stated that the overall cleanliness of the home is an unsafe and hazardous environment for children. Dirty carpet, changing pads with mold, knife on counter and many health care violations were found during inspection. Ms. Eldridge stated that there were a total of fifteen (15) ordinance violations. She added that violations had been explained to Ms. Redd and an explanation of remediation and options. Ms. Eldridge stated that Ms. Redd can reapply for a daycare business license in a year if the decision of the Pocatello Police Department is upheld.

Ms. Redd, Victory Kids Daycare, expressed her feelings on being treated unfairly by the City and Health Department when coming to do inspections. She explained that the carpet has a permanent stain and they are cleaned every three months. Ms. Redd added that they arrive for the inspections after lunch and they do the dishes after getting the children laid down for afternoon naps. She stated that she has run daycares for over 25 years in Montana and Idaho without any problems until moving to Pocatello.

Joseph Redd, Victory Kids Daycare, expressed he feels there is a lack of checks and balances within the Health Department and City inspections.

In response to questions from Council, Ms. Redd stated that other than the carpet being stained and dishes in the sink, all other violations were recent. She stated that the pads in the toy room have been pressure washed. She rents her home and is unable to replace the carpet. Ms. Redd noted that she has purchased a plastic film that lays on top of carpet to add a barrier between stained carpet and children playing on the floor. She expressed her feelings that that the children in her care are not in danger. Ms. Redd added that in her research, most daycares have violations during inspections and they are given time to correct the violations.

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, to uphold the decision of the Pocatello Police Department revoking a Daycare License for Victory Kids Daycare. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum and Nichols.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the public regarding the proposed Community Development Block Grant (CDBG) Program Year 2023 Annual Action Plan. The CDBG Advisory Committee recently completed its annual grant application process, concluding with a recommendation of approval at their meeting on December 20, 2022. The required public comment period began January 6, 2023 and concludes February 2, 2023. Following the public hearing, the Council may wish to endorse or modify the Advisory Committee's recommendations and authorize submission, including any public comments, of the PY2023 Action Plan to the Department of Housing and Urban Development (HUD). The Council may also wish to authorize the Mayor's signature on all requisite contract documents, subject to Legal Department review, with HUD and any sub-recipients or subcontractors.

Mayor Blad opened the public hearing.

Christine Howe, CDBG Program Manager, gave an overview of the proposed Community Development Block Grant (CDBG) Program Year 2023 Annual Action Plan. She stated that All CDBG entitlement communities are required to submit an Annual Action Plan at least 45 days before the start of the program year. Ms. Howe explained that the Action Plan serves as the strategic plan for achieving the goals outlined in the City's 5-year CDBG Consolidated Plan that was adopted by City Council. She added that this Action Plan is year two of the 2022-2026 Consolidated Plan. Ms. Howe noted the Annual Action Plan projects reflect the priorities established by the Consolidated Plan, including: Housing, Public Services, Public Infrastructure, Public Facilities, and Planning and Administration. She announced the City has estimated the program year funding to be equal to the previous year, about \$425,000 with an anticipated \$25,000 in additional program income. Ms. Howe explained that in order to identify specific activities that meet the Consolidated Plan goals for 2023, the City's CDBG Advisory Committee conducted an application process beginning in September of 2022. This included attendance at a technical assistance meeting, submission of Statements of Interest, final application materials, and presentations to the Advisory Committee. She added the Advisory Committee voted on recommendations for funding included: lead hazard control work, the City's RENEWAL program, mobile home repair grants, acquisition of a lot for a future qualifying home, homeless services, after school programming, transportation services for persons with disabilities,

dental services for uninsured, emergency social service assistance, and nutrition programs for seniors. Funding also includes: sidewalks and ADA ramps, the annual contribution for the new homeless shelter, fair housing activities, and grant administration. Ms. Howe noted that all public notice requirements were met.

Mayor Blad announced no written comments had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Leeuwrik, seconded by Mr. Nichols, to approve the submission, including any public comments, of the PY2023 Action Plan to the Department of Housing and Urban Development (HUD) and authorize the Mayor's signature on all requisite contract documents with HUD and any sub-recipients or subcontractors. Upon roll call, those voting in favor were Leeuwrik, Nichols, Cheatum and Marchand.

AGENDA ITEM NO. 8: Council was asked to approve and authorize the Mayor to sign a –AIRPORT GRANT AGREEMENT AND RESOLUTION Grant Agreement and all pertinent documents and adopt a Resolution, accepting a grant offer from the Idaho Transportation Department Division of Aeronautics. The grant is for \$15,000.00, which will be used to provide required match funds for FAA Airport Improvement Program grant funds. The projects to be completed using the funds include design of runway 3/21 rehab, an airfield pavement management plan and purchase of a plow truck with de-ice trailer and loader with ramp plow.

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, to adopt a resolution (2023-01) and approve and authorize the Mayor to sign, subject to Legal Department review, all pertinent documents accepting a grant in the amount of \$15,000.00 from the Idaho Transportation Department Division of Aeronautics as outlined in Agenda Item No. 8. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum and Nichols.

AGENDA ITEM NO. 9: Council was asked to approve and authorize submission of the following grant applications and, if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The grants are as follows:

–DEPARTMENT OF HOMELAND SECURITY FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION

- a) A grant application for a Type 5 Wildland Engine in the amount of \$266,798 under HGAC Buy contract #FS12-19. There is a 10% local match of \$25,680.00, which the department would request approval to use Fund 78 in FY24 or FY25, based on delivery, for the match amount; and
- b) A grant application for five (5) thermal imaging cameras. The cost of the cameras is \$52,850.00. There is a 10% local match of \$5,285.00, which will be budgeted for equipment in FY24.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to approve and authorize submission of grant applications as outlined in Agenda Item 9(a) and 9(b) and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum and Marchand.

AGENDA ITEM NO. 10: Council was asked to approve the City of Pocatello's withdrawal from the voluntary Federal Emergency Management Agency (FEMA) Community Rating System (CRS) Program.
-COMMUNITY
RATING SYSTEM
REMOVAL
-PUBLIC WORKS

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the City of Pocatello's withdrawal from the voluntary Federal Emergency Management Agency (FEMA) Community Rating System (CRS) Program. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Marchand and Nichols.

AGENDA ITEM NO. 11: Council was asked to consider approving the following changes to the Employee Handbook:
-EMPLOYEE
HANDBOOK
AMENDMENT
REQUESTS
-HUMAN
RESOURCES

- a) Addition of Background Check Policy for employees, amending the current process regarding interdepartmental transfer; and
- b) Addition to Section D – Employment Policies and Practices, “Layoff and Recall”. Adding a clear process for Temporary, Variable Hour or Seasonal Employees.

A motion was made by Mr. Marchand, seconded by Mr. Cheatum, to approve changes to the Employee Handbook as outlined in Agenda Item No. 11(a) and 11(b). Upon roll call, those voting in favor were Marchand, Cheatum, Leeuwrik and Nichols.

AGENDA ITEM NO. 12: Council was asked to approve a request by the Police Department to purchase additional server capacity for video and body camera footage. The current Network Attached Storage (NAS) system is near capacity and the proposed purchase of 180TB of storage in the amount of \$11,987.44, is available in Fund 78.
-SERVER SPACE
PURCHASE FOR
POLICE
DEPARTMENT
RECORDS

A motion was made by Ms. Leeuwrik, seconded by Mr. Nichols, to approve a request by the Police Department to purchase additional server capacity for video and body camera footage in the amount of \$11,987.44. Upon roll call, those voting in favor were Leeuwrik, Nichols, Cheatum and Marchand.

- AGENDA ITEM NO. 13: Council was asked to accept the following requests from the
–SURPLUS AND SALE Pocatello Police Department, subject to Legal Department review:
OF SEIZED ASSETS
REQUEST
–POLICE DEPARTMENT
- a) Declare one (1) vehicle as surplus that was purchased with narcotics funds and has been in use by the narcotics unit for several years; and
 - b) Authorize the sale of the vehicle through auction and authorize the Mayor’s signature on all pertinent documents.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the requests from the Police Department as outlined in Agenda Item No. 13(a) and 13(b) and authorize the Mayor’s signature, subject to Legal Department review, on all pertinent documents. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Marchand and Nichols.

- AGENDA ITEM NO. 14: Council was asked to approve and authorize the Mayor to sign
AIRPORT LEASE the following agreements and Resolution for property at the
TERMINATION, Airport:
LEASE AGREEMENT
AND RESOLUTION
- a) A termination of lease agreement for the hangar property lease between the City and Dennis Jensen; and if approved
 - b) A lease agreement and Resolution between the City and SR22, LLC for approximately 7,200 square feet of property upon which they own an aircraft hangar. The lease agreement will be for a 20-year term at a rental rate of \$2,001.60 per year to be increased annually according to the CPI with full rate review in 2026 and every five (5) years thereafter.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to adopt a resolution (2023-02) as outlined in Agenda Item No. 14(a) and adopt a resolution (2023-03) as outlined in Agenda Item No. 14(b) and approve and authorize the Mayor to sign, subject to Legal Department review, a termination of lease agreement for hangar property between the City of Pocatello and Dennis Jensen and a lease agreement between the City of Pocatello and SR22, LLC for approximately 7,2000 square feet of property and the lease agreement will be for a 20-year term at a rental rate of \$2,001.06 per year to be increased annually according to the CPI with a full rate review in 2026 and every five (5) years thereafter. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum and Marchand.

AGENDA ITEM NO. 15: Council was asked to approve and authorize the Mayor to sign the following lease amendments and Resolutions for property at the Airport:

AIRPORT LEASE
AND RESOLUTIONS

- a) An amendment and Resolution to the lease agreement between the City and Pocatello TMX to correct an error in the legal property description; and
- b) An amendment and Resolution to the lease agreement between the City and East Idaho BMX to correct an error in the legal property description.

A motion was made by Mr. Marchand, seconded by Ms. Leeuwrik, to adopt a resolution (2023-04) and approve and authorize the Mayor to sign, subject to Legal Department review, a lease amendment to a lease agreement between the City of Pocatello and Pocatello TMX as outlined in Agenda Item No. 15(a) and adopt a resolution (2023-05) and approve and authorize the Mayor to sign, subject to Legal Department review, a lease amendment to a lease agreement between the City of Pocatello and East Idaho BMX as outlined in Agenda Item No. 15(b). Upon roll call those voting in favor were Marchand, Leeuwrik, Cheatum and Nichols.

AGENDA ITEM NO. 16: Council was asked to approve and authorize the Mayor to sign a use agreement with Pocatello TMX for use of additional property outside their leased area from April 28-30, 2023 for a cross-country off-road motocross race. The fee for use will be \$200.00.

AIRPORT USE
AGREEMENT
–POCATELLO TMX

A motion was made Ms. Leeuwrik, seconded by Mr. Marchand, to approve and authorize the Mayor to sign a use agreement, subject to Legal Department review, with Pocatello TMX for use of additional property outside their leased area from April 28-30, 2023 for a cross-country off-road motocross race and the fee for use will be \$200.00. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum and Nichols.

AGENDA ITEM NO. 17: Council was asked to approve and authorize the Mayor to sign a lease agreement and Resolution between the City and Idaho STAR for approximately 5,896 square feet of property upon which they have a motorcycle safety training classroom. The proposed lease is for a five (5) year term at a rental rate of \$124.04 per month which will increase annually according to the CPI with full rate review in 2026 and every five (5) years thereafter.

AIRPORT LEASE
AGREEMENT AND
RESOLUTION
–IDAHO STAR

A motion was made by Mr. Marchand, seconded by Mr. Nichols, to adopt a resolution (2023-06) and to approve and authorize the Mayor to sign, subject to Legal Department review, a lease agreement between the City of Pocatello and Idaho STAR for approximately 5,896 square feet and the proposed lease is for a five (5) year term at a rental rate of \$124.04 per month which will increase annually according to the CPI with full rate review in 2026 and every five (5) years thereafter. Upon roll call, those voting in favor were Marchand, Nichols, Cheatum and Leeuwrik.

AGENDA ITEM NO. 18: Council was asked to approve a Local Professional Services Agreement between the City of Pocatello, Idaho Transportation Department and Atlas Technical Consultants, LLC and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. There is no additional financial requirement or match for the project. The full match for this project has previously been met.

LOCAL
PROFESSIONAL
SERVICE AGREEMENT
AND CONSULTANT
SERVICE AGREEMENT
–HAWTHORNE/QUINN
SAFETY PROJECT

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, to approve a Local Professional Services Agreement between the City of Pocatello, Idaho Transportation Department and Atlas Technical Consultants, LLC and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum and Nichols.

AGENDA ITEM NO. 19: An ordinance amending Pocatello Municipal Code Title 17 Chapters 17.01 "General Provisions", 17.02 "Land Use Decisions", 17.03 "Zoning Districts", 17.04 "Overlay Areas" and 17.05 "Development Standards" to remove redundancies, provide clarity and improve the function of the title.

ORDINANCE
–AMENDING
TITLE 17 "GENERAL
PROVISIONS, ZONING
DISTRICTS, OVERLAY
AREAS, DEVELOPMENT
STANDARDS"

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, that the ordinance, Agenda Item No. 19, be read only by title and placed on final passage for publication and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending Pocatello Municipal Code Title 17 Chapters 17.01 "General Provisions", 17.02 "Land Use Decisions", 17.03 "Zoning Districts", 17.04 "Overlay Areas" and 17.05 "Development Standards" to remove redundancies, provide clarity and improve the function of the title. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3115 and that only the ordinance summary sheet be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 20: This time was set aside for the Annual State of the City report. –
STATE OF THE CITY A taped report from Mayor Blad and City department heads
highlighting special projects over the past year was viewed. Mayor
Blad added that 2022 was a great year and City departments have
accomplished many worthwhile projects. He thanked the City Council for working hard on projects
and stated he is looking forward to the developments and improvements which will take place in 2023.

Mayor Blad expressed his appreciation to City employees and Council members and emphasized that
they remain focused on providing exceptional service to citizens. He added the success of Pocatello
in 2022 is a direct result of Council, staff efforts and community partners.

AGENDA ITEM NO. 21: There being no further business, Mayor Blad adjourned the meeting
–ADJOURN at 7:45 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
CLARIFICATION MEETING
FEBRUARY 16, 2023

- 1: ROLL CALL Mayor Blad called the City Council Clarification meeting to order at 5:30p.m. by Council members present were Linda Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand and Brent Nichols. Council member Rick Cheatum was present via Go To Meeting an on-line platform.
- 2: DISCUSSION: Mayor Blad and City Council members discussed items listed on the February 16, 2023 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.
- 3: ADJOURN: Mayor Blad adjourned the City Council Clarification Meeting at 5:54 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
FEBRUARY 16, 2023

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Linda
PLEDGE OF Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand and
ALLEGIANCE Brent Nichols. Council member Rick Cheatum was present via Go
To Meeting, an on-line platform.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Starr Reardon, representing
INVOCATION First Congregational United Church of Christ.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

–MATERIAL CLAIMS (a) Consider the material claims for the period of February 1-15, 2023
in the amount of \$1,190,512.52.

–TREASURER’S (b) Consider the corrected Treasurer’s Report for November 2022
REPORT showing cash and investments as of November 30, 2022, in the
amount of \$97,484,027.28 and the Treasurer’s Report
for December 2022 showing cash and investments as of
December 31, 2022, in the amount of \$96,968,452.29.

–ANIMAL SHELTER (c) Confirm the Mayor’s reappointment of Arlen Walker to continue
ADVISORY BOARD serving as a member of the Animal Shelter Advisory Board. Arlen’s
REAPPOINTMENT term will begin February 18, 2023 and expire February 18, 2025.

–HOUSING (d) Confirm the Mayor’s appointment of Peter Gonzales to serve as a
ALLIANCE AND member of the Housing Alliance and Community Partnerships
COMMUNITY Board, replacing Sharlyn Reddish who resigned. Peter’s term will
PARTNERSHIP begin February 17, 2023 and expire June 23, 2024.
APPOINTMENT

–HUMAN (e) Confirm the Mayor’s appointment of James Wardell to serve as a
RELATIONS member of the Human Relations Advisory Committee,
ADVISORY replacing Caitlin Pankau who resigned. James’ term will begin
COMMITTEE February 17, 2023 and expire January 8, 2025.
APPOINTMENT

A motion was made by Mr. Mangum, seconded by Ms. Leeuwrik, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Mangum, Leeuwrik, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
–PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the following
CALENDAR REVIEW meetings on March 2nd: Clarification Meeting at 5:30 p.m.; and
Regular Council meeting at 6:00 p.m.; and City Council Work
Session to be held on March 9th at 9:00 a.m.

Mayor Blad announced that the 43rd Annual Simplot Games will be held February 16th, 17th and 18th, 2023, at the Idaho State University's Holt Arena; City offices will be closed February 20th for Presidents' Day. However, garbage and recycling pickups will be on schedule; Community Recreation Center hours on Presidents' Day will be 9:00 a.m. to 5:00 p.m.; and Pocatello's Promise of Tomorrow Mayoral Scholarship for Students Program applications are being accepted through February 28th. He reminded citizens to keep sidewalks clear of snow and ice. When clearing sidewalks and driveways of snow, please do not place snow in the street. It becomes a driving hazard.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding proposed Fiscal Year 2023 Budget amendments.
–PROPOSED FISCAL
YEAR 2023 BUDGET
AMENDMENT

Mayor Blad opened the public hearing.

Gene Hill, Chief Financial Officer, explained the purpose of budget amendments. He noted this amendment is necessary to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

Bonnie Schroeder, Senior Accountant, gave an overview of the proposed budget amendments as presented at the Work Session held on February 9, 2023.

In response to a question from Council, Mayor Blad explained that the façade fund was set up for the beautification of historic buildings.

Mayor Blad announced no written comments had been received.

Heather Disselkoe, Pocatello resident, spoke uncommitted to the proposed amendment. She informed Council that she had found differing budget total amounts within budget documents. Ms. Disselkoe asked for clarification on correct budget total.

Bonnie Schroeder, Senior Accountant, clarified the correct budget amount as \$4,162,069.00.

There being no further public comments, Mayor Blad closed the public hearing and announced that an ordinance would be considered under Agenda Item No. 18(a).

- AGENDA ITEM NO. 7: Council was asked to approve the Pocatello Fire Department to participate in and accept funding through the following programs and if approved, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review:
- 2022 AND 2019 STATE OF IDAHO HAZMAT SEARCH AND RESCUE GRANTS
–FIRE DEPARTMENT
- a) State Homeland Security Fiscal Year 2022 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00 and ITRT 3A (Technical Rescue) in the amount of \$7,000.00; and
 - b) State Homeland Security Fiscal Year 2019 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00. The grant period agreement is for three (3) years.

There is no local match requirement.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the Pocatello Fire Department to participate in and accept funding through the State Homeland Security Fiscal Year 2022 Grant Program RRT 6 in the amount of \$20,000.00 and ITRT 3A in the amount of \$7,000.00 and State Homeland Security Fiscal Year 2019 Grant Program RRT 6 in the amount of \$20,000.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, as outlined in Agenda Item No. 7(a) and 7(b). Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mangum, Mansfield, Marchand and Nichols.

- AGENDA ITEM NO. 8: Council was asked to approve submission of a grant application, and if awarded, authorize the Mayor's signature on all pertinent documents, to the National Trust for Historic Preservation for the Johanna Favrot Fund for Historic Preservation Grant in the amount of \$15,000.00, subject to Legal Department review. A local match of \$15,000.00 will be funded through the Historic Preservation Commission funds. Sufficient matching resources are available for the local match and remaining project costs, which total \$87,000.00. The project, in the amount of \$102,000.00, will include the exterior restoration of the Historic James H. Brady Memorial Chapel.
- JOHANNA FAVROT FUND FOR HISTORIC PRESERVATION GRANT APPLICATION
–BRADY CHAPEL EXTERIOR RESTORATION

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to approve submission of a grant application and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, to the National Trust for Historic Preservation for the Johanna Favrot Fund for Historic Preservation Grant in the amount of \$15,000.00, subject to Legal Department review, as outlined in Agenda Item No. 8. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum, Mangum, Mansfield and Marchand.

AGENDA ITEM NO. 9: Council was asked to approve submission of a grant application, and
–US DEPARTMENT Memorandum of Understanding (MOU) and if awarded, authorize
OF TRANSPORTATION the Mayor’s signature on all pertinent documents, subject to Legal
RAISE GRANT AND MOU Department review, to the US Department of Transportation’s
–NORTH PORTNEUF Rebuilding American Infrastructure with Sustainability and Equity
CROSSING (RAISE) grant program in the amount of \$7,750,000.00, subject to
Legal Department review. There is no local match required.

The North Portneuf Crossing project will include critical transportation infrastructure improvements at the North Kraft Road and North Main Extension intersection as well as bicycle, pedestrian and transit upgrades.

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve submission of a grant application and Memorandum of Understanding (MOU) and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review, to the US Department of Transportation’s Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program in the amount of \$7,750,000.00, subject to Legal Department review as outlined in Agenda Item No. 8. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 10: Council was asked to approve and authorize the Mayor’s signature,
–EMPLOYEE subject to Legal Department review, on a contract with Blomquist
ASSISTANCE PROGRAM Hale Solutions for the Employee Assistance Programs (EAP)
CONTRACT CHANGE provided by the City, effective March 1, 2023. The enhanced
–HUMAN RESOURCES program, as required in the Collective Bargaining Agreements, will
cost \$19.00 per employee per month. The standard program will cost
\$3.49 per employee per month. Funding for the price changes will be absorbed within the existing
budgets of the Human Resources Department, Police Department and Fire/Ambulance Department.

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, to approve and authorize the Mayor’s signature, subject to Legal Department review, on a contract with Blomquist Hale Solutions for the Employee Assistance Programs (EAP) provided by the City, effective March 1, 2023 and the enhanced program, as required in the Collective Bargaining Agreements, will cost \$19.00 per employee per month and the standard program will cost \$3.49 per employee per month as outlined in Agenda Item No. 10. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum, Mangum, Mansfield and Nichols.

AGENDA ITEM NO. 11: Council was asked to approve and authorize the Mayor to sign the
–AIRPORT LEASE following agreements and resolutions for property at the Airport:
TERMINATION, LEASE
AGREEMENTS AND
RESOLUTIONS a) A termination of lease agreement for the half warehouse lease
between the City and McNabb Trucking; and if approved

- b) A lease agreement and resolution between the City and McNabb Trucking for a full warehouse, approximately 9,216 square feet, for the purpose of storage of personal and business equipment and operation of their trucking business. The rental rate will be \$1,033.00 per month; and
- c) A lease agreement and resolution between the City and AvCenter for a full warehouse, approximately 9,216 square feet, for the purpose of cold storage of vehicles and equipment. The rental rate will be \$975.62 per month.

Both leases will be for a five-year term and both rental rates will be increased annually at least by the amount of the CPI for the previous year, with a full rate review in 2026 and every five (5) years thereafter.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to approve and authorize the Mayor to sign, subject to Legal Department review, a termination of lease agreement for the half warehouse lease between the City of Pocatello and McNabb Trucking; and approve a lease agreement and adopt a resolution (2023-07) between the City of Pocatello and McNabb Trucking for a full warehouse and the rental rate will be \$1,033.00 per month; and approve a lease agreement and adopt a resolution (2023-08) between the City of Pocatello and AvCenter for a full warehouse and the rental rate will be \$975.62 per month and that both leases will be for a five-year term and both rental rates will be increased annually at least by the amount of the CPI for the previous year, with a full rate review in 2026 and every five (5) years thereafter as outlined in Agenda Item No. 11(a), 11(b) and 11(c). Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 12: Council was asked to approve the Mayor's signature on a Memorandum of Understanding (MOU), subject to Legal Department review, with Bird Rides, Inc. to provide stand-up electric scooter services, owned and operated by Bird Rides, Inc. within the city limits.

-BIRD RIDES, INC.
MEMORANDUM OF UNDERSTANDING (MOU)

A motion was made by Mr. Mangum, seconded by Mr. Nichols, to approve the Mayor's signature on a Memorandum of Understanding (MOU), subject to Legal Department review, with Bird Rides, Inc. to provide stand-up electric scooter services, owned and operated by Bird Rides, Inc. within the city limits. Upon roll call, those voting in favor were Mangum, Nichols, Cheatum, Leeuwrik, Mansfield and Marchand.

- AGENDA ITEM NO. 13: Council was asked to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Galbreath body for \$266,871.00, with a potential quarterly price increase no higher than \$293,559.00. This procurement was planned in the Sanitation Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
ROLL OFF REFUSE
TRUCK
–SANITATION
DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Cheatum, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Galbreath body for \$266,871.00, with a potential quarterly price increase no higher than \$293,559.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Cheatum, Leeuwrik, Mansfield, Marchand and Nichols.

- AGENDA ITEM NO. 14: Council was asked to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) Peterbilt 367s with Henderson bodies and snow removal implements for \$685,880.00, with a potential quarterly price increase no higher than \$755,668.00. This procurement was planned in the Street Operations FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
TWO (2) DUMP/PLOW
TRUCKS
–STREET
DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) Peterbilt 367s with Henderson bodies and snow removal implements for \$685,880.00, with a potential quarterly price increase no higher than \$755,668.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

- AGENDA ITEM NO. 15: Council was asked to approve piggybacking of Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Williamsen body for \$209,783.00, with a potential quarterly price increase no higher than \$232,562.00. This procurement was planned in the Water Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
ONE (1) DUMP TRUCK
–WATER DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Williamsen body for \$209,783.00, with a potential quarterly price increase no higher than \$232,562.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

Upon roll call those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 16: Council was asked to approve piggybacking the 2019 City of Pocatello contract with Valley Slurry Seal for 2023 micro-surfacing services in the approximate amount of \$670,000.00, which was budgeted in the Street Department FY2023 budget. Council may wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

–PIGGYBACK BID OF
CITY OF POCATELLO
CONTRACT FOR
MICRO SURFACING
SERVICES
–STREET DEPARTMENT

A motion was made Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking the 2019 City of Pocatello contract with Valley Slurry Seal for 2023 micro-surfacing services in the approximate amount of \$670,000.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 17: Council was asked to accept the recommendations of staff and award the bid for On-Call Traffic Engineering Services to Six Mile Engineering. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funds for the contract were budgeted in the Street Department FY2023 budget.

–ON-CALL TRAFFIC
ENGINEERING
SERVICES CONTRACT
–STREET DEPARTMENT

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to accept the recommendations of staff and award the bid for On-Call Traffic Engineering Services to Six Mile Engineering and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 18: Council was asked to consider the following ordinances:

ORDINANCES

–AMENDMENT TO
FISCAL YEAR 2023
APPROPRIATIONS
ORDINANCE

(a) An ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$4,162,069 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 18(a), be read only by title and placed on final passage for publication, and that the whole ordinance be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$4,162,069.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3116 and that the whole ordinance be submitted to the Idaho State Journal for publication.

–VACATION OF RIGHT-OF-WAY –4TH AVENUE AND CONNER STREET (b) An ordinance vacating and abandoning the public's interest in platted rights-of-way identified as a 60' wide strip of land being a portion of 4th Avenue, a 60' wide strip of land being a portion of Conner Street and a 20' wide alley in Block 335, Pocatello Townsite and distributing said vacated land to the adjacent owner, Roy F. Miller. Said vacation was approved by City Council Resolution 2000-31 dated November 2, 2000.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 18(b), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance vacating and abandoning the public's interest in platted rights-of-way identified as a 60' wide strip of land being a portion of 4th Avenue, a 60' wide strip of land being a portion of Conner Street and a 20' wide alley in Block 335, Pocatello Townsite and distributing said vacated land to the adjacent owner, Roy F. Miller. Said vacation was approved by City Council Resolution 2000-31 dated November 2, 2000. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3117 and that the ordinance summary sheet be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 19: There being no further business, Mayor Blad adjourned the meeting at 6:43 p.m.
–ADJOURN

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTESTED BY:

KONNI R. KENDELL, CITY CLERK

REGULAR CITY COUNCIL MEETING
FEBRUARY 16, 2023

9

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK