

#10

To: City Council and Mayor
From: Matt Kerbs, Deputy City Attorney
Date: August 23, 2022
Re: Bid Award for Light Duty Mid-Sized Buses to Creative Bus Sales, Inc.

I have reviewed the above referenced documents and have no legal concerns with Council awarding the bid to Creative Bus Sales, Inc. for the purchase of four new light duty mid-sized cutaway buses, and authorizing the Mayor to sign any contract documents associated with the award.

MK



EXECUTIVE SUMMARY
Public Transit Department
City Council Meeting – September 1, 2022

Date: August 19, 2022
To: Mayor Blad and Council Members
From: Skyler Beebe, Public Transit Director/City ADA Coordinator
Re: Bid Award for four Light Duty Cutaway Buses

Staff recommends that Creative Bus Sales, Inc. be awarded as the low responsive bidder for four Light Duty Mid-Sized Buses at a total cost of \$541,220.00. If awarded, the buses will replace others which have exceeded their useful life in both miles and years. The bid tabulation is provided on the next page for further reference.

A single bid was received from Creative Bus Sales, Inc. for \$676,525.00. The department performed an analysis per the Federal Transit Administration guidelines and found the bid to be reasonable. Additionally, the procurement specified "up to five" buses but due to unprecedented and ongoing inflation in the bus industry, only four buses are recommended for award at the total cost of \$541,220.00 in order to stay within the approved grant funding and budget authority.

Funding is provided through PRT's previously awarded Federal Transit Administration 5339 (rural) and 5339SU (urban) grants which require an 80% federal share and 20% local match. The local match, in the amount of \$108,244.00, is available in the departments rural and urban capital funds (Rural - \$43,700.00 / Urban - \$64,544.00).

Delivery of buses is expected by August 2023 and placed in to rural and urban service.



POCATELLO REGIONAL TRANSIT

City of Pocatello - Public Transit Department

Tabulation(s) for: IFB Rural-Urban PRT-2022.2-NCB

Formal Bid Opening:

July 27, 2022, 2pm, City of Pocatello Municipal Building, Pocatello, ID

BIDDER(S) NAME:

Creative Bus Sales Inc.

Description:	Creative Bus Sales Inc.														
	Yes:	No:	Qty:	Price Per Unit:	Total Amount:	Yes:	No:	Qty:	Price Per Unit:	Total Amount:	Yes:	No:	Qty:	Price Per Unit:	Total Amount:
Bid received by deadline?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
Bid document included in its entirety?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
5% Bid Bond met?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
Bid: IFB Rural-Urban PRT-2022.2-NCB. Up to Five (5) New Light Duty Mid-Sized Cutaway Buses.	N/A	N/A	5	\$135,305.00	\$676,525.00	N/A	N/A		N/A		N/A	N/A		N/A	
Bid document compliance signatures complete?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
Product offered meets minimum specifications?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
Current eligible FTA Transit Vehicle Manufacturer?	X		N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A
SAM suspension and/or debarment?		X	N/A	N/A	N/A			N/A	N/A	N/A			N/A	N/A	N/A

Name of person completing this form:

Skyler Beebe

Witnesses present at bid tabulating:

Russ Meredith

Name of tabulator (if different than above):

Andres Hoskins

Date:

7/27/2022