

HISTORIC PRESERVATION COMMISSION
Special Meeting Minutes for June 26, 2023 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 p.m.

AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Tabatha Butler, Ruta Casabianca, Denis Clijsters (arrived at 6:01 p.m.), Josh Pohlman (left at 6:35 p.m.), Ellen Ryan, Marty Vizcarra and Jim Young (arrived at 6:01 p.m., left at 6:16 p.m.).

STAFF: Jim Anglesey and Aceline McCulla.

M. Vizcarra stated he did a site visit for agenda item 3. **R. Casabianca** stated she did a site visit for agenda item 3. **D Clijsters** stated he is on the Board of the Historic Downtown Pocatello and will recuse himself from agenda item 3. **J Young** is on the Board of the Historic Downtown Pocatello and will recuse himself from agenda item 3. None of the other Commission members had anything to report.

AGENDA ITEM 2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the HPC minutes for the regular meeting held June 7 and the special meeting held June 21 of 2023 and to approve the minutes as written.

It was moved by **T. Butler** and seconded by **J. Young** to approve the HPC minutes for the regular meeting held June 14 and the special meeting held June 21 of 2023, and approve the minutes as written. Those in favor: Butler, Casabianca, Clijsters, Pohlman, Ryan, Vizcarra and Young. Unanimous. Motion carried.

AGENDA ITEM 3: CERTIFICATE OF APPROPRIATENESS FILE 23-03

Historic Downtown Pocatello Inc., represented by Nick Hottman has submitted an application for a certificate of appropriateness for a mural at 435 W. Center Street.

Stephanie Palagi stated a sign permit was submitted through the City's seamless document system and she did not hear back from the City, but she did not follow up on the status of the application. Staff let Palagi know a sign permit was not needed, but a Certificate of Appropriateness was required. Palagi completed the COA application and this special meeting is the result, so they could make their end of month deadline.

It was moved by **T. Butler** to approve the request from Historic Downtown Pocatello, Inc. as presented, finding the application meets the criteria for review, as well as all local and national standards, and authorize the Chair to sign the Certificate of Appropriateness. No second, Motion failed.

It was moved by **R. Casabianca** and seconded by **J. Pohlman** to continue this agenda item to July 5, so the Commission may research more on this mural. Those in favor: Casabianca, Pohlman, Ryan, Vizcarra. Those against: Butler. Motion carried.

Jim Young verbally resigned from the HPC and left the Council Chambers at 6:16 p.m.

Clijsters stated more discussion is needed before moving to the next agenda item. The Commission ensued in discussion on agenda item 3. Clijsters noted that personal politics should not be expressed on sign or mural applications that come before the HPC. An application was submitted with the required documents and the

staff report states the request is compliant with Pocatello Municipal Code. The special meeting was scheduled to process the mural application according to the rules and the HPC should process applications without personal politics or livelihood. **Butler** noted that the application is compliant and has no issues.

Anglesey explained the painting project received a STOP order until the COA is approved and signed. The application and supporting documents were submitted and this special meeting was scheduled to come before the HPC and staff has determined the application is compliant per Municipal

It was moved by **J. Pohlman** and seconded by **T. Butler** to approve the request from Historic Downtown Pocatello, Inc. as presented, finding the application meets the criteria for review, as well as all local and national standards, and to authorize the Chair to sign the Certificate of Appropriateness. Those in favor: Butler, Casabianca, Pohlman, Ryan, Vizcarra. Unanimous. Motion carried.

Josh Pohlman verbally resigned from the HPC at 6:34 p.m.

Chair Vizcarra asked to move the agenda items 4 and 5 to the next meeting.

AGENDA ITEM 4: DISCUSS WALKING TOURS ON THIRD WEDNESDAY OF MONTH

The Commission may wish to discuss walking tours on the optional Wednesday of the month.

AGENDA ITEM 5: PRESERVATION PROJECT ASSIGNMENTS

The Commission may wish to discuss preservation projects and updates on assignments.

With no other business, **Vizcarra** closed the meeting at 6:35 p.m.

Submitted by: 
Aceline McCulla, Secretary

Approved on: *August 2, 2023*