



HISTORIC PRESERVATION COMMISSION (HPC)

AGENDA

Wednesday, January 4, 2023, 6:00 p.m.

911 N. Seventh Avenue, City Council Chambers

During low/medium community level designations, individuals are encouraged, but not required, to wear masks/face coverings. During high community level designations, individuals will be required to wear masks/face coverings.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription. The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

ACTION ITEM - AGENDA ITEM 2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the minutes and approve the meeting minutes held July 6 and November 2 of 2022.

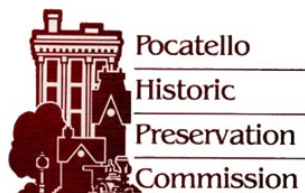
*** WORK SESSION ***

TRAINING SESSION

Anne Nichols, Administrative Services Manager, will present training on the State of Idaho's Open Meeting Laws.

DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.



HISTORIC PRESERVATION COMMISSION
Minutes for July 6, 2022 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

Meeting was cancelled for a lack of quorum at 6:15 p.m.

PRESENT: Ruta Casabianca, Denis Clijsters, Josh Pohlman.

EXCUSED: Tabatha Butler.

UNEXCUSED: Cindy Peterson, Marty Vizcarra and Jim Young.

STAFF: Jim Anglesey and Aceline McCulla.

Submitted by: _____ Approved on:
Aceline McCulla, Secretary

DRAFT

The meeting began at 6:06 p.m.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Tabitha Butler, Denis Clijsters, Cindy Peterson, Josh Pohlman, Marty Vizcarra and Jim Young.

EXCUSED: Ruta Casabianca.

STAFF: Jim Anglesey and Aceline McCulla.

Butler did a site visit for agenda item 3 and had nothing else to report. **Pohlman** did a site visit to agenda item 3 and nothing else to report. **Clijsters, Peterson, Vizcarra and Young** had nothing to report.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the HPC meeting minutes held October 19, 2022, and approve the minutes as written.

It was moved by **J. Pohlman** and seconded by **J. Young** to approve the HPC meeting minutes as written from October 19, 2022. Those in favor: Butler, Clijsters, Peterson, Pohlman, Vizcarra and Young. Unanimous. Motion carried.

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS

Robert Lau, represented by David Lee of YESCO, has submitted an application for a Certificate of Appropriateness for signage at 120 N. Arthur Avenue.

David Lee of YESCO explained the double-sided projecting sign would be replaced with neon style and window skins to help camouflage the shelving that would be in front of the interior windows.

Robert Lau, building owner gave information of windows skins using a 50's and 60's period. The sign is LED with a neon look. They are trying to make the building and business resemble more of the historic downtown look and feel.

Jim Anglesey, Sr. Long Range Planner with the City of Pocatello gave short summary of the staff report for HPC members to reference for information.

It was moved by **T. Butler** and seconded by **J. Pohlman** to approve the request from Robert Lau as presented, finding the application meets the criteria for review as well as all local and national standards, with the conditions listed in the staff report, and to authorize the Chair to sign the Certificate of Appropriateness. Those in favor: Butler, Clijsters, Peterson, Pohlman, Vizcarra and Young. Unanimous. Motion carried.

AGENDA ITEM 4: CERTIFIED LOCAL GOVERNMENT GRANT

The Commission may wish to decide what projects to seek funding for in the FY2023 Certified Local Government Grant program.

Anglesey presented the recommendation included in the agenda packet. Staff recommends the following options:

Option 1 is to apply for a CLG grant for \$18,000.00 to update the Historic Preservation Plan, as the HPC has taken a drastic change in direction. The grant has a match, which would utilize In-Kind hours by HPC members volunteer hours and staff time.

Option 2 is to update the Downtown Historic Plan, which could be done next year.

The Commission ensued in discussion.

It was moved by **T. Butler** and seconded by **C. Peterson** to approve applying for the CLG grant for \$18,000.00 to update the Historic Preservation Plan. Those in favor: Butler, Clijsters, Peterson, Pohlman, Vizcarra and Young. Unanimous. Motion carried.

AGENDA ITEM 5: BONNEVILLE NEIGHBORHOOD RECONNAISSANCE SURVEY

Christina Olson of Kerros LLC will present information regarding the Bonneville Neighborhood Reconnaissance Survey.

Christine Olson of Kerros LLC gave a PowerPoint presentation on the Bonneville Neighborhood Reconnaissance Survey Phase 3, which will be included in the electronic minutes for records retention.

With no other business, **Vizcarra** closed the meeting at 7:08 p.m.

Submitted by: _____ Approved on: _____
Aceline McCulla, Secretary