

AGENDA

CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

November 16, 2023 • 6:00 PM
Council Chambers | 911 North 7th Avenue

***The meeting will be live-streamed at:
<https://streaming.pocatello.gov/> and available on
Sparklight Cable channel 56***

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.gov; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Tamilyn Carson, Buddhist representative.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of November 1-15, 2023.

(b) **TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for October 2023 showing cash and investments as of October 31, 2023.

(c) **POCATELLO ARTS COUNCIL APPOINTMENTS:** Council may wish to confirm the Mayor's appointments of Tanner Morton and Brian Sikorski to serve as members of the Pocatello Arts Council, filling vacancies. Both terms will begin November 17, 2023 and expire November 17, 2026.

(d) **COUNCIL DECISION - SHORT PLAT APPROVAL FOR CHATTERTON ACRES SUBDIVISION:** Council may wish to adopt its decision approving a request to subdivide approximately 2.09 acres of land, located at 1712 and 1734 Cottage Avenue, into three (3) lots, subject to conditions.

(e) **2023 POLICE RETIREMENT BOARD ELECTION:** Council may wish to acknowledge that the winners of the Police Retirement Board Election held on November 7, 2023 were Tim Hillebrant, Steve Stuart and Travis Wilhelm. The winners of the Board Election will take office on January 4, 2024.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. DAYCARE LICENSE APPEAL – WHITTIER

Christine Whittier will be present to appeal the denial of her daycare license by the Pocatello Police Department.

7. EXCEPTION REQUEST TO SIDE YARD SETBACKS

Council may wish to approve a request by Jonathon Vincent of Gate City Builders, (mailing address: 460 East Oak Street, Pocatello, ID 83201) to allow construction of two (2) townhome units on Lots 2 and 9 of The Townhomes at City View with zero “0” foot side setbacks whereas Municipal Code requires a seven (7) foot setback. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. RESOLUTION/GRANT APPLICATION – IDEQ DRINKING WATER AND WASTEWATER GRANTS AND LOANS PROGRAM

Council may wish to adopt a Resolution and approve a grant application for the Idaho Department of Environmental Quality (IDEQ) Drinking Water and Wastewater Grants and Loans program for Sewer Overflow and Stormwater Reuse Grant Funding, and if awarded, authorize acceptance of the grant and approve the Mayor's signature on all pertinent documents, subject to Legal Department review. The IDEQ grant would total \$50,000 and the city would use \$25,000 in Science and Environment budgeted funds for a total project cost of \$75,000. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. RESOLUTION/GRANT APPLICATION – WATERSMART COOPERATIVE WATERSHED MANAGEMENT PROGRAM

Council may wish to adopt a Resolution and approve a grant application for the Bureau of Reclamation's WaterSMART Cooperative Watershed Management Program Phase I for Fiscal Years 2023 and 2024 for the Portneuf Watershed Partnership project, and, if awarded, authorize acceptance of the grant and approve the Mayor's signature on all pertinent documents, subject to Legal Department review. The total grant application and project cost is \$300,000. There is no match. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

10. GRANT APPLICATION – 2024 CHILDREN PEDESTRIAN SAFETY PROGRAM

Council may wish to approve the submission of a grant application for the Local Highway Technical Assistance Council's 2024 Children Pedestrian Safety Program. The grant would fund necessary pedestrian safety and infrastructure improvements on East Oak Street at the Greenacres Elementary School. Total project costs are estimated to be \$250,000 and there is no match. If awarded, Council may wish to authorize acceptance of the grant and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. CONSTRUCTION CONTRACT AGREEMENT – ROSS PARK WATER SLIDE

Council may wish to accept the recommendation of staff and approve the following Construction Contract Agreements between the City of Pocatello and M & S Development and Construction, LLC to secure certain construction and related services: **(ACTION ITEM)**

a) Services as part of the Ross Park Aquatic Complex Water Slide Project in the amount of \$599,150.00, subject to Legal Department review. Procurement has been funded by the American Rescue

Plan Act (ARPA); and

b) Services as part of the OK Ward Park Splash Pad Project in the amount of \$288,793.00, subject to Legal Department review.

Procurement has been funded by a donation from Idaho Central Credit Union.

Documents:

[AGENDA-ITEM-11.PDF](#)

12. RESOLUTION AND STATE/LOCAL AGREEMENT (DESIGN AND CONSTRUCTION) – BRENNAN TRAIL EXTENSION AND PEDESTRIAN BRIDGE

Council may wish to adopt a Resolution and approve a State/Local Agreement (Design and Construction) Brennan Trail Extension and Pedestrian Bridge between the City and Idaho Transportation Department and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The match for this project is 7.34% and funding has been allocated through the Portneuf Greenway Foundation for the match. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

13. DECLARATION OF SURPLUS PROPERTY – PARKS AND RECREATION

Council may wish to declare the following vehicles as surplus property and authorize the Mayor's signature on all applicable documents pertaining to the sale and disposal in accordance with City policy, and subject to Legal Department review.

a) 2007 Chevrolet HHR; and

b) 2002 GMC Savana van.

The declarations would aid in the City's right-sizing efforts for all vehicles. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

14. PIGGYBACK SOURCEWELL CONTRACT FOR LOCKER PROCUREMENT – POLICE DEPARTMENT

Council may wish to approve a piggyback Sourcewell Contract #010920-SPC via Spacesaver Intermountain, LLC for the procurement of certain lockers and installation services in the amount of \$184,842.90. The cost of procurement has been budgeted for in the Police Department's FY2024 budget. The Council may also wish to authorize the Mayor's signature on all applicable documents pertaining to the procurement, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-14.PDF](#)

15. DARKHORSE DATA ANALYTICS CONTRACT – FIRE DEPARTMENT

Council may wish to approve a contract with Darkhorse Data Analytics to provide predictive modeling and data analysis of the Pocatello Fire Department and Bannock County Ambulance District reported data. Funds for the implementation of the program are available in in Fund 078 and ongoing expenses will be included in the appropriate operating budgets. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-15.PDF](#)

16. WELCOME RESOLUTION REVISION

Council may wish to adopt amendments to the current Welcome Resolution to include verbiage that corrects identified gaps in the current resolution. The proposed changes were presented to Council at the August 10, 2023 Work Session. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-16.PDF

17. ORDINANCE

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication.

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinance ready for reading:

17: An ordinance amending Pocatello Municipal Code Title 17 "Zoning Regulations", amending Chapter 17.01, "General Provisions"; 17.02, "Land Use Decisions"; 17.03, "Zoning Districts"; 17.04, "Overlay Areas"; 17.05, "Development Standards"; and 17.06, "Special Use Standards" to remove redundancies, provide clarity and improve the function of the title. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-17.PDF

18. ITEMS FROM THE AUDIENCE

This time as been set aside to hear items from the audience not

listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

19. ADJOURN