

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

October 19, 2023 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***The meeting will be live-streamed at:  
<https://streaming.pocatello.gov/> and available on  
Sparklight Cable channel 56***

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.gov](mailto:sbeebe@pocatello.gov); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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### 1. ROLL CALL AND PLEDGE OF ALLEGIANCE

## 2. INVOCATION

The invocation will be offered by Pastor John Robinson, representing Gate City Christian Church.

## 3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: **Budget meeting of June 28, 2023; Clarification and Regular City Council meetings of August 3, August 17, September 7, September 21 and October 5, 2023; and Special City Council meeting of October 5, 2023.**

(b) **MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of October 1-15, 2023.

(c) **TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for September 2023 showing cash and investments as of September 30, 2023.

(d) **HUMAN RELATIONS ADVISORY COMMITTEE APPOINTMENT:** Council may wish to confirm the Mayor's appointment of James Pascali to serve as a member of the Human Relations Advisory Committee, filling a long-term vacancy. James' term will begin October 20, 2023 and expire October 20, 2027.

(e) **LIBRARY BOARD OF TRUSTEES APPOINTMENT:** Council may wish to confirm the Mayor's appointment of Greg Gunter to serve as a member of the Library Board of Trustees, replacing Sean Yardy. Greg's term will begin October 20, 2023 and expire July 1, 2027.

(f) **POLICE PERSONNEL ADMINISTRATION RULES:** Council may wish to approve proposed changes to the Pocatello Police Department Personnel Administration Rules (PAR).

Documents:

[AGENDA-ITEM-3.PDF](#)

#### **4. PROCLAMATIONS**

#### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

#### **6. CHILDCARE EMPLOYEE LICENSE DENIAL APPEAL – HAILEY WOODWORTH**

Hailey Woodworth will be present to appeal the denial of her Childcare Employee License application. **(ACTION ITEM)**

#### **7. PUBLIC HEARING – CDBG PY2024 ANNUAL ACTION PLAN NEEDS HEARING**

This time has been set aside for the Council to hear comments from citizens and organizations on any housing or non-housing community development needs they have identified that should be prioritized and included in the Community Development Block Grant (CDBG) Program Year 2024 Annual Action Plan. (Legislative Public Hearing) **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

#### **8. US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PATHWAYS TO REMOVING OBSTACLES TO HOUSING (PRO HOUSING) GRANT APPLICATION**

Council may wish to approve submission of a grant application to the US Department of Housing and Urban Development (HUD) Pathways to Removing Obstacles to Housing (PRO Housing) grant program in the amount of \$2,600,000 and if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The grant would provide necessary funding to address barriers to affordable housing development. This grant does not require a match. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. BID ACCEPTANCE/CONTRACT – BROOKLYN'S PLAYGROUND RESURFACING PROJECT**

Council may wish to consider the recommendations of staff for the following requests regarding the Brooklyn's Playground Resurfacing Project: **(ACTION ITEM)**

- a) Award the bid to the lowest responsive bidder, Final Cut Turf and Recreation, LLC, in the amount of \$153,413.40; and if the bid is accepted
- b) Authorize the Mayor's signature on all pertinent documents between the City of Pocatello and Final Cut Turf and Recreation, LLC in the amount of \$153,413.40, subject to Legal Department review.

Funding for the project is available through the American Rescue Plan Act (ARPA).

Documents:

[AGENDA-ITEM-9.PDF](#)

## **10. PURCHASE ACCEPTANCE/CONTRACT – ROSS PARK WATER SLIDE PROJECT**

Council may wish to consider the recommendations of staff for the following requests regarding the Ross Park Water Slide Project: **(ACTION ITEM)**

- a) Approve the purchase of certain water slide equipment, design and services for the Ross Park Water Slide Project with Splashtacular, Inc. in the amount of \$639,279.00; and if accepted
- b) Authorize the Mayor's signature on all pertinent documents between the City of Pocatello and Splashtacular, Inc. in the amount of \$639,279.00, subject to Legal Department review.

Funding for the project is available through the American Rescue Plan Act (ARPA).

Documents:

[AGENDA-ITEM-10.PDF](#)

## **11. PAYMENT APPROVAL – LOOKOUT POINT**

Council may wish to approve a final payment to Historic Downtown Pocatello in the amount of \$122, 000.00 for the completion of the Lookout Point Project, located at 435 West Center Street. Funds are available in Fund 078. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

## **12. ITEMS FROM THE AUDIENCE**

This time as been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

## **13. ADJOURN**

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### **PUBLIC HEARING PROCEDURE**

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council

members will be acknowledged.

- Protocol requires that Council and audience be recognized by the Mayor prior to speaking.

2. Mayor opens hearing.

3. Presentation by applicant.

**Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.**

4. Presentation by staff.

5. Written correspondence submitted for the record.

6. Testimony by those supporting the application.

7. Testimony by those uncommitted on the application.

8. Testimony by opponents to the application.

9. Rebuttal by the applicant.

10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**

11. Develop a written and reasoned statement supporting the decision.