

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

June 16, 2022 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.***

***During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.***

**The meeting will be live-streamed at:  
<http://streaming.pocatello.us/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

---

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

---

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

*Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.*

---

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

---

## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by Merriann Forrest, representing HS Jeshua Ministries.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: City Council Work Session of March 10, 2022; City Council Liaison/Work Session Clarification meetings of March 17, 2022; Clarification and Regular Council meetings of May 5, 2022 and May 19, 2022.

(b) MATERIAL CLAIMS: Council may wish to consider Material Claims for the period of June 1, 2022 through June 10, 2022.

(c) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for April 2022 showing cash and investments as of April 30, 2022.

(d) HISTORIC PRESERVATION COMMISSION APPOINTMENT: Council may wish to confirm the Mayor's appointment of James Young to serve as a member of the Historic Preservation Commission, replacing

Elizabeth Fore who resigned. Term to begin June 17, 2022 and expire November 20, 2023.

(e) LIBRARY BOARD OF TRUSTEES APPOINTMENT: Council may wish to confirm the Mayor's appointment of Sean Yardy to serve as a member of the Library Board of Trustees, replacing Sharon Manning whose term expired. Term to begin July 2, 2022 and expire July 1, 2027.

(f) LIBRARY BOARD OF TRUSTEES REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Sandra Shropshire to continue serving on the Library Board of Trustees. Sandra's term will begin July 1, 2022 and will expire July 1, 2027.

(g) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Frederick Belzer to continue serving on the Parks and Recreation Advisory Board. Frederick's term will begin July 8, 2022 and will expire July 8, 2024.

(h) COUNCIL DECISION – CREEKSIDE DISTRICT DIVISION 2 SUBDIVISION SHORT PLAT APPROVAL: Council may wish to adopt its decision approving the short plat for Creekside District Division 2 Subdivision, which subdivides approximately 2.31 acres of land located at 1625 Pocatello Creek Road into two (2) lots, subject to conditions.

Documents:

[AGENDA-ITEM-3.PDF](#)

#### **4. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

#### **5. FINAL PLAT APPLICATION – NORTHGATE DISTRICT DIVISION 2**

Council may wish to consider a request by Ken Pape, represented by Creek Hollow and Associates (mailing address: 611 Wilson Avenue, Suite 1A, Pocatello, ID 83201), for a final plat to be known as Northgate District Division 2. The proposal calls for the platting of 19.5 acres (more or less) into fourteen (14) lots. Following a public hearing, the Planning

and Zoning Commission determined that the proposal was compliant with all applicable standards of City Code with conditions. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-5.PDF](#)

## **6. FINAL PLAT APPLICATION – WRIGHT TOWNHOMES SUBDIVISION**

Council may wish to consider a request by Taylor Wood, represented by Summit Land Surveying (mailing address: 366 Washington Avenue, Pocatello, ID 83201) for a final plat to be known as Wright Townhomes.

The proposed subdivision is a replat of Lot 7 and Lot 12 Block 3, Ward Park Subdivision. Following public hearing, the Planning and Zoning Commission determined that the proposal was compliant with all applicable standards of City Code with conditions. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

## **7. GRANT APPLICATION – MARATHON COMMUNITY INVESTMENT PROGRAM**

Council may wish to approve submission of a grant application to the Marathon Community Investment Programs in the amount of \$20,000.00, subject to Legal Department review. If awarded, Council may wish to authorize acceptance of the grant and authorize the Mayor's signature on all pertinent documents related to the grant, subject to Legal Department review. Grant funds will be used to support river access improvements north of Interstate-86 (I-86). There is no City match. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

## **8. ORDINANCES**

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION**

## ITEM)

### EXAMPLE MOTIONS:

**Option 1: FOR ONE READING UNDER RULES SUSPENSION:** "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

**Option 2: FOR THREE SEPARATE READINGS:** "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinances ready for reading:

a): An ordinance approving an amendment to the Fiscal Year 2022 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$6,680,376.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. **(Whole ordinance will need to be published.) (ACTION ITEM)**

b): An ordinance amending Section 15.10.120 of the Fireworks Regulations Ordinance to modify the minimum age for individuals permitted to work at and to supervise fireworks stands. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## 9. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items may be referred to the appropriate staff or scheduled on a subsequent

agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

## **10. ADJOURN**

---

### **PUBLIC HEARING PROCEDURE**

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.

9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.  
**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
11. Develop a written and reasoned statement supporting the decision.