



HISTORIC PRESERVATION COMMISSION (HPC)

AGENDA

Wednesday, June 7, 2023, 6:00 p.m.

911 N. Seventh Avenue, City Council Chambers

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription. The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

ACTION ITEM - AGENDA ITEM 2: APPROVAL OF MINUTES

The Commission may wish waive the oral reading of the May 3, 2023.meeting minutes and approve the minutes.

ACTION ITEM - AGENDA ITEM 3: HPC ELECTIONS

The Commission may wish to elect a Chair and Vice Chair for the next year.

ACTION ITEM - AGENDA ITEM 4: DISCUSS WALKING TOURS ON THIRD WEDNESDAY OF MONTH

The Commission may wish to discuss walking tours on the optional Wednesday of the month.

ACTION ITEM - AGENDA ITEM 5: PRESERVATION PROJECT ASSIGNMENTS

The Commission may wish to discuss preservation projects and updates on assignments.



Minutes for May 3, 2023 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 p.m.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Tabatha Butler, Ruta Casabianca, Denis Clijsters, Josh Pohlman (arrived at 6:02 p.m.), Ellen Ryan and Marty Vizcarra and Jim Young (arrived at 6:04 p.m.).

STAFF: Jim Anglesey and Aceline McCulla.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the HPC meeting minutes held April 5, 2023, and to approve the minutes as written.

It was moved by **T. Butler** and seconded by **R. Casabianca** to approve the HPC meeting minutes as written from April 5, 2023. Those in favor: Butler, Casabianca, Clijsters, Ryan and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM #3: HISTORIC PRESERVATION PUBLIC ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in historic preservation.

Butler announced that Amber Twes will give the HPC a tour of ISU lower campus on June 21 at beginning at 6:00 p.m. **Vizcarra** asked if a schedule of buildings in order of the tour for the agenda is needed. **McCulla** clarified that would be needed and to please email the list no later than June 8, as a special meeting will need to be created and an agenda posted. Others tour will be investigated for July and August.

Fort Hall Replica anniversary is May 20.

Friends of the Brady Chapel will hold the annual Memorial House Open House at the Brady Chapel. Please let Casabianca know what times you are interested in working. **Vizcarra** noted he would be available.

AGENDA ITEM 4: POCATELLO DOWNTOWN HISTORIC DISTRICT STANDARDS

The Commission may wish to discuss and coordinate plans to assist in distributing survey information to district stakeholders and the general public.

Anglesey provided the HPC surveys to pass out and information sheets to distribute for the public to take an online survey.

Anglesey mentioned the HPC was awarded \$15,000 for the Historic Preservation Plan for consultant fees through the CLG Grant.

With no further discussion, **Vizcarra** closed the work session at 6:26 p.m.

Submitted by:

Aceline McCulla, Secretary

Approved on: