



## HISTORIC PRESERVATION COMMISSION (HPC)

### AGENDA

Wednesday, June 1, 2022, 6:00 p.m.

911 N. Seventh Avenue, City Council Chambers

Limited in-person attendance is allowed, but due to COVID-19 guidelines, social distancing measures are in place.

During low/medium community level designations, individuals are encouraged, but not required, to wear masks/face coverings. During high community level designations, individuals will be required to wear masks/face coverings.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription. The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

### AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

### ACTION ITEM - AGENDA ITEM 2: APPROVAL OF MINUTES

The Commission may wish waive the oral reading of the minutes and approve the regular meeting minutes held May 4, 2022, and the special meeting minutes held May 25, 2022.

### ACTION ITEM - AGENDA ITEM 3: HPC CHAIR AND VICE CHAIR ELECTIONS

The Commission may wish to have elections for a new Chair and Vice Chair for the next year.

### \*\*\* WORK SESSION \*\*\*

### THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

### DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.



Minutes for May 4, 2022 at 6:00 p.m.  
 City Council Chambers, Municipal Building  
 911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:01 p.m.

### **AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Tabatha Butler, Ruta Casabianca, Denis Clijsters, Cindy Peterson, Josh Pohlman, and Marty Vizcarra.

**STAFF:** Jim Anglesey and Aceline McCulla.

### **AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to waive the oral reading of the HPC meeting minutes held April 6, 2022, and the walking tour minutes held April 20, 2022 and approve the minutes as written.

It was moved by **D. Clijsters** and seconded by **T. Butler** to approve the minutes as written held April 6, 2022, and April 20, 2022. Those in favor: Casabianca, Clijsters, Peterson, Pohlman and Vizcarra. Unanimous. Motion carried.

With no other business, **Vizcarra** closed the meeting and moved the Commission into the work session at 6:04 pm.

**\*\*\* WORK SESSION \*\*\***

**Chair Vizcarra** opened the work session at 6:04 p.m.

### **THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN**

The Commission may wish to discuss and coordinate plans for funding & events.

- Discussion on grants and funding
- Event planning
- Memorial Day 11:00 a.m. – 4 p.m. – Vizcarra will talk with FOBC on people need.

### **DOWNTOWN HISTORIC DISTRICT ENGAGEMENT**

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

- Downtown Meetings
- HPC purpose & future direction
- Revision to guidelines timeline
- Cancel the May 18 meeting and have a special meeting at a change of location to attend and support the Relight the Night Special event the end of May, the date will be determined by the next agenda.

With no other business, **Chair Vizcarra** closed the work session at 6:50 p.m.

Submitted by: \_\_\_\_\_ Approved on: \_\_\_\_\_  
 Aceline McCulla, Secretary

HISTORIC PRESERVATION COMMISSION

Minutes for May 25, 2022 at 6:00 p.m.

359 N. Main Street, Pocatello, Idaho

The meeting began at 6:00 p.m.

**PRESENT:** Tabatha Butler, Ruta Casabianca, Denis Clijsters, and Marty Vizcarra.

**UNEXCUSED:** Cindy Peterson, Josh Pohlman

**STAFF:** Jim Anglesey.

**AGENDA ITEM #1: HPC PARTICIPATION IN RELIGHT THE NIGHT EVENT**

The Commission supported the community at the Relight the Night relighting ceremony event.

No business transpired during the event.

Following the event ceremony, **Chair Vizcarra** closed the meeting at 6:16 p.m.

Submitted by: \_\_\_\_\_

Aceline McCulla, Commission Secretary

Approved on: June 1 2022

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