

## AGENDA

# CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

April 20, 2023 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.***

***During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.***

**The meeting will be live-streamed at:  
<https://streaming.pocatello.gov/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.gov](mailto:sbeebe@pocatello.gov); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by Tony Seikel, representing the Portneuf Sangha.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MATERIAL CLAIMS: Council may wish to consider the Material Claims for the period of April 1-15, 2023.

(b) POCATELLO DEVELOPMENT AUTHORITY REAPPOINTMENTS: Council may wish to confirm the Mayor's reappointments of Jeff Hough, representing Bannock County, David Villarreal and Greg Gunter to continue serving as members of the Pocatello Development Authority. All terms will begin May 1, 2023 and will expire May 1, 2027.

(c) COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of Hunter Rodriguez to serve as a member of the CDBG Advisory Committee, replacing Jo Evans who resigned. Hunter's term will begin April 21, 2023 and expire January 1, 2024.

## **4. PROCLAMATIONS**

## **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

## **6. PUBLIC HEARING – ZONE MAP AMENDMENT – WESTERN**

## SKIES

This time has been set aside for the Council to hear comments from the public regarding a zone map amendment application request by Brandon Ratliff of Land Quest LLC., rezoning 3.58 acres (more or less) of a 15.69 acre parcel (more or less) from Residential-Medium Density Multi-Family (RMM) to Residential High Density (RH). The Planning & Zoning Commission recommends approval of the application with conditions on March 22, 2023. **(ACTION ITEM)** (Quasi-judicial Public Hearing)

Documents:

[AGENDA-ITEM-6.PDF](#)

## 7. PUBLIC HEARING – PLANNED UNIT DEVELOPMENT (PUD) – BROCK PLACE PUD

This time has been set aside for the Council to hear comments from the public regarding a request by Kent Morris of Morris Construction, represented by Chris Street of HLE, Inc., for a Planned Unit Development (PUD) to develop 4.69 acres (more or less) into 36 townhome lots; 8 four-plex lots; and combination stormwater and recreation area. The subject parcel is located east of Philbin Road and south of Brock Drive. The Planning & Zoning Commission recommends approval of the application with conditions on March 22, 2023. **(ACTION ITEM)** (Quasi-judicial Public Hearing)

Documents:

[AGENDA-ITEM-7.PDF](#)

## 8. SHORT PLAT APPLICATION – RIMROCK PROPERTIES

Council may wish to approve a short plat application submitted by Jeff Butler, represented by Summit Land Surveying (mailing address: PO Box 484, Inkom, ID 83245), to subdivide 2.79 acres (more or less) into two (2) commercial lots. The general location of the property is 4539 South 5th Avenue (north of South Valley Road and south of Interstate 15). The Council may wish to approve with conditions as outlined in the Staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. SHORT PLAT APPLICATION – PARLEYS WAY**

Council may wish to approve a short plat application submitted by Steven Michael Barfuss, represented by Sean O'Brien of RMES (mailing address: 600 East Oak Street, Pocatello, ID 83201), requesting to subdivide a two (2) existing parcels encompassing 1.32 acres (more or less) into two (2) residential lots. The Council may wish to approve with conditions as outlined in the Staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

## **10. SHORT PLAT APPLICATION – SNELL SWISHER**

Council may wish to approve a short plat application submitted by Daniel Snell, represented by Michael Jaglowski of Kinport Engineering, LLC. (mailing address: PO Box 2024, Pocatello, ID 83201) requesting to subdivide 0.57 acres (more or less) of land into one two (2) family (duplex) lot and a single-family lot. The Council may wish to approve with conditions as outlined in the staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

## **11. SHORT PLAT APPLICATION – FAIRGROUND PLACE SUBDIVISION**

Council may wish to approve a short plat application submitted by McCormick Ranch, LLC. (mailing address: 346 N. 4456 E., Rigby, ID 83440) to subdivide 33.81 acres (more or less) into three (3) lots. The proposed subdivision is generally located south of Venture Way and west of Fairgrounds Road. The Council may wish to approve with conditions as outlined in the Staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

## **12. SHORT PLAT APPLICATION – BONNEVILLE COMMONS CONDOMINIUMS NO. 1**

Council may wish to approve a short plat application submitted by Pocatello Neighborhood Housing Services (mailing address: 206 North Arthur Avenue, Pocatello, ID 83204) to subdivide 0.12 acres (more or less) into three (3) condominium lots. The proposed subdivision is located at the northeast corner of the intersection of North 8th Avenue and East Lander Street. The Council may wish to approve with conditions as outlined in the Staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

## **13. SHORT PLAT APPLICATION – BONNEVILLE COMMONS CONDOMINIUMS NO. 2**

Council may wish to approve a short plat application submitted by Pocatello Neighborhood Housing Services (mailing address: 206 North Arthur Avenue, Pocatello, ID 83204) to subdivide 0.12 acres (more or less) into three (3) condominium lots. The proposed subdivision is located at the northwest corner of the intersection of North 9th Avenue and East Lander Street. The Council may wish to approve with conditions as outlined in the Staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

## **14. ENERGY EFFICIENCY CONSERVATION BLOCK GRANT FUNDING**

Council may wish to approve submission of a pre-award grant application and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, to the Energy Efficiency and Conservation Block Grant (EECBG) Program. A notice of intent was published by the DOE stating Pocatello was eligible for \$118,810.00. The EECBG Program is

designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-14.PDF](#)

## **15. SOLE SOURCE PROCUREMENT OF CENTRAL SQUARE SOLUTIONS – ERP SOFTWARE UPGRADE**

Council may wish to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review, for the procurement of CentralSquare Solutions software for the City's current Electronic Resource Planning (ERP) software to allow a seamless integration now and in future upgrades. CentralSquare Solutions was approved as sole source vendor at the April 6, 2023 Council meeting. Funding is available in FY2023 Fund 078 budget and future payments will be budgeted in FY2024. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-15.PDF](#)

## **16. ADJOURN**