

AGENDA

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

January 5, 2023 • 6:00 PM
Council Chambers | 911 North 7th Avenue

During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.

During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.

**The meeting will be live-streamed at:
<https://streaming.pocatello.gov/> and available on Sparklight
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Jim Jones, representing Blazing Grace Church.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: Budget Development meeting of July 7, 2022; and Clarification and Regular City Council meetings of November 3, 2022.

(b) MATERIAL CLAIMS: Council may wish to consider Material Claims for the period of December 11 through December 31, 2022.

(c) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for October 2022 showing cash and investments as of October 31, 2022.

(d) PARKS AND RECREATION ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Darin Black to serve as a member of the Golf Advisory Committee, replacing David Doran whose term expired. Darin's term will begin January 20, 2023 and

will expire January 20, 2025.

(e) POCATELLO REGIONAL AIRPORT COMMISSION
REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Molly Beseris to continue serving as a member of the Pocatello Regional Airport Commission. Molly's term will begin January 18, 2023 and will expire January 18, 2025.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. PROCLAMATIONS AND COMMUNICATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING – CITY-INITIATED TEXT AMENDMENT TO TITLE 17 – ZONING REGULATIONS

This time has been set aside for the Council to hear comments from the public regarding amendments to Title 17 – Zoning Regulations. The proposed changes are intended to update and improve current zoning regulations. (Legislative Public Hearing) **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

7. IDAHO TRANSPORTATION DEPARTMENT GRANT APPLICATION – PUBLIC TRANSIT

Council may wish to approve submission of a 5339 one-time grant application to the Idaho Transportation Department – Public Transportation office. The project, in the amount of \$600,000.00 will include the purchase of two (2) rural buses and two (2) urban buses. The federal share in the amount of \$480,000.00 has a local match of \$120,000.00. Sufficient matching resources are available in Fund 008 for \$60,000.00 and Fund 009 for \$60,000.00. If awarded, Council may wish to authorize the Mayor's signature on all pertinent documents and authorize the Public Transit Director to execute the grant and any necessary

amendments, subject to award confirmation, Legal Department review and budget amendments. No City funds are used for the rural program.

(ACTION ITEM)

Documents:

[AGENDA-ITEM-7.PDF](#)

8. FISCAL YEAR 2023 PROGRAM OF PROJECTS – PUBLIC TRANSIT

Council may wish to approve the Capital Program of Projects for Transit's Urban Federal Transit Administration Idaho Transportation Department Grant (5339) in the amount of \$460,000.00 for Fiscal Year 2023 with a local share of \$115,000.00, and if awarded, authorize the Mayor to sign all pertinent documents and authorize the Public Transit Director to make necessary amendments and modifications related to the grant as required, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. IDAHO PARKS AND RECREATION FOUNDATION GRANT APPLICATION – CENTENNIAL AND RAINEY PARKS

Council may wish to approve submission of a grant to the Idaho Parks and Recreation Foundation in the amount of up to \$1,000,000.00 subject to Legal Department review and if awarded, authorize the Mayor's signature on all pertinent documents related to the grant. The projects to be completed under the grant include improvements to Centennial and Rainey Parks. The grant will require a 50% local match which will be funded through budgeted Science and Environment funds, subject to a budget amendment. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

10. IDAHO DEPARTMENT OF LANDS GRANT APPLICATION – POCATELLO PHASE IV ROADSIDE VEGETATION GRANT

Council may wish to approve submission of a grant to Western States Fire Managers (WSFM) through Idaho Department of Lands, in the amount of \$240,000.00, subject to Legal Department review and if awarded, authorize the Mayor's signature on all pertinent documents related to the grant. The grant will require a 10% local match which will be funded using in-kind staff time and indirect rates from Parks and Recreation and

Science and Environment Departments. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. LOCAL HIGHWAY SAFETY IMPROVEMENT PROGRAM (LHSIP) GRANT APPLICATION – POLE LINE ROAD AND ELDREDGE ROAD INTERSECTION

Council may wish to approve submission of a grant to LHSIP in the amount of \$1,819,000.00, subject to Legal Department review and if awarded, authorize the Mayor's signature on all pertinent documents related to the grant and necessary contract agreements. Grant funds will be used for a safety improvement project at the intersection of Pole Line Road and Eldredge Road. There is a required City match in the amount of \$134,000.00, which is available in Fund 070. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

12. ROSS PARK AQUATIC COMPLEX PHASE #2 POOL RESURFACING – COMPLETION TIMEFRAME EXTENSION REQUEST

Council may wish to grant an extension to the Mastercraft Pool and Spa RPAC Phase #2 Resurfacing agreement to allow for extended completion time for the RPAC Phase #2 resurfacing project and authorize the Mayor's signature on all pertinent documents regarding the agreement. If authorized, the agreement would allow for completion of the project no later than May 10, 2023. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

13. CARAHSOFT PENETRATION TESTING SERVICE AGREEMENT – INFORMATION TECHNOLOGY

Council may wish to approve a one-year Subscription Agreement with Horizon 3 AI, Inc. for Penetration Testing as a Service for network and security testing in the amount of \$35,483.87, which is available in the IT FY2023 budget and authorize the Mayor's signature on all applicable documents pertaining to the agreement, subject to Legal Department

review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

14. PIGGYBACK BID ACCEPTANCES – SANITATION DEPARTMENT

Council may wish to consider the following piggyback bids for the Sanitation Department and if approved, authorize the Mayor's signature on all documents pertaining to the purchases, subject to Legal Department review: **(ACTION ITEM)**

- a) Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) 2023 Peterbilt 520s with Heil bodies (rear-load refuse trucks) in the amount of \$643,798.00. The cost of procurement has been budgeted for in the Sanitation Department FY2023 budget;
- b) Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) 2023 Peterbilt 520 with a Labrie body (side-load refuse truck) in the amount of \$386,033.00. The cost of procurement has been budgeted for in the Sanitation Department FY2023 budget; and
- c) HGACBuy Contract #RC01-21 via SSI Schafer for the ongoing procurement of 95-gallon residential refuse carts at \$57.50 per refuse cart and \$61.35 per recycle and yard waste cart. The cost of procurement has been budgeted for in the Sanitation Department FY2023 budget.

Documents:

[AGENDA-ITEM-14.PDF](#)

15. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items may be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

16. STATE OF THE CITY

This time has been set aside for the Annual State of the City report.

17. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.

9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.
Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.